

HARFORD COUNTY HOUSING & COMMUNITY DEVELOPMENT  
FY2017 (FFY2016)

# ANNUAL ACTION PLAN

**DRAFT**



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**Harford County Housing  
& Community Development**

[www.harfordcountymd.gov/244/Housing-Community-Development](http://www.harfordcountymd.gov/244/Housing-Community-Development)  
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This document is available in alternative format upon request: 410-638-3045.



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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

In accordance with federal requirements for jurisdictions receiving funds from the United States Department of Housing and Urban Development (HUD) for housing and community development programs, Harford County, Maryland has prepared its FY2017 (FFY16) Annual Action Plan for its five year Consolidated Plan for FY2013-2017 (FFY2012-2016). This Action Plan outlines how Harford County, Maryland will use federal resources to address the current housing and community development needs of our low to moderate income population, while remaining aligned with the goals outlined in our Consolidated Plan.

The Consolidated Plan for FY2013-2017 was written as a collaborative effort that featured input from a variety of stakeholders. These stakeholders included participants from low to moderate income communities, community groups, non-profit organizations, government agencies and business associations. The purpose of this collaboration was to identify goals and objectives to coordinate a response to the challenges our county will encounter in this five year period. The goals and proposed outcomes stated in the Consolidated Plan reflect the needs and objectives identified throughout that planning process. These goals form the basis of this Annual Action Plan, which identifies and allocates funding to projects for the 2017 fiscal year. Funding sources included in the Action Plan are from the Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Program (HOME).

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

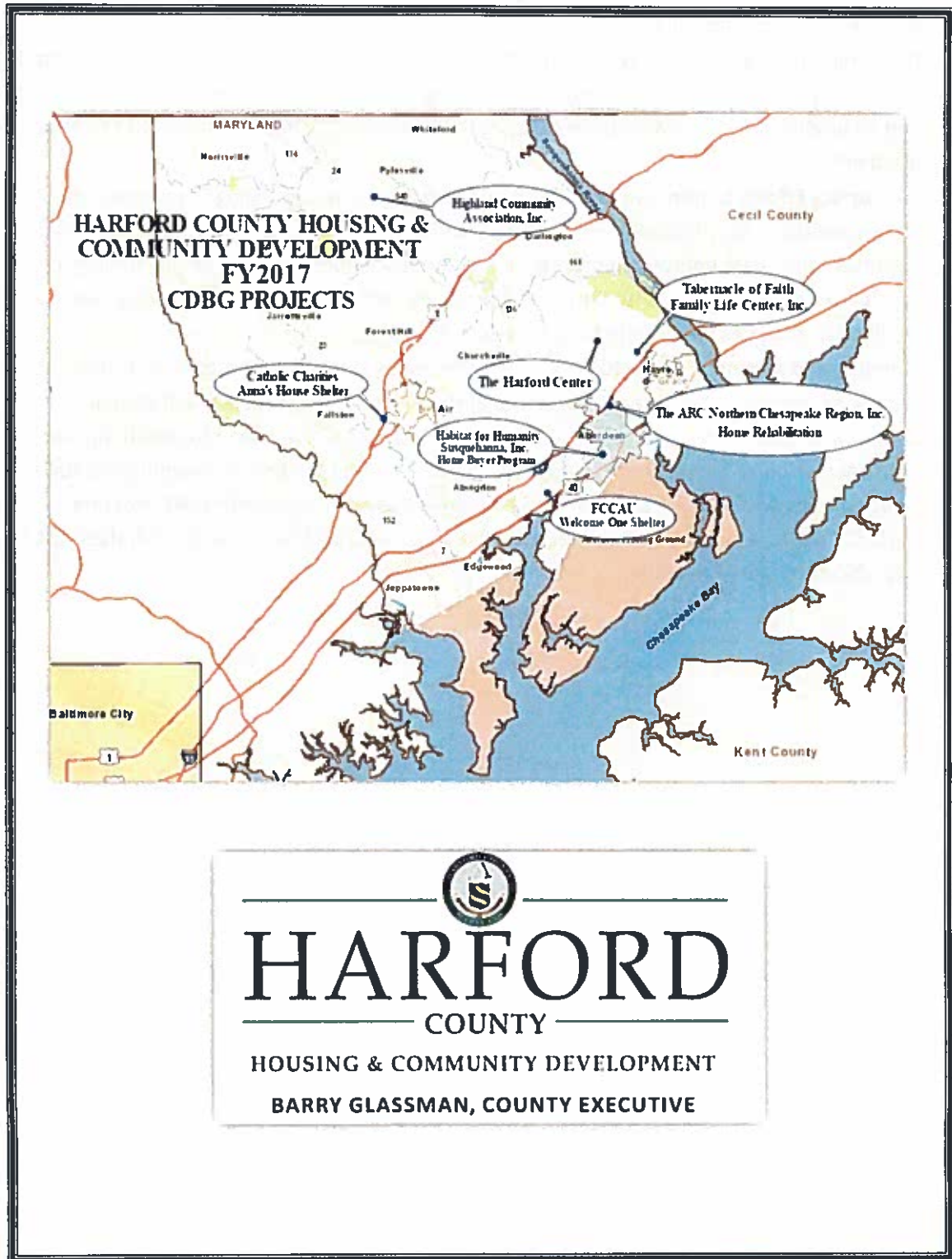
As shown in section AP-20, Harford County will focus on the following objectives and outcomes in FY17 in accordance with the needs identified during its citizen participation and needs assessment process:

- **Preserving and Promoting Affordable Housing** by funding public service activities such as rental and utility assistance for low-moderate income renters; by funding homeowner counseling and financial literacy programs; by funding the creation of homeowner units affordable to low-moderate income homebuyers; and by funding the rehabbing of homeowner-occupied units, allowing low-moderate income residents to remain in their homes.
- **Providing Services to the Homeless** by funding public service activities that support the operation of Harford County's homeless shelter for adults, by creating a new emergency cold

weather shelter for adults and by funding a new emergency family shelter that will house homeless women and children.

- **Providing Housing for those with Special Needs** by providing funding for rehab of units for low-moderate income households in Harford County with physical and/or developmental disabilities and by funding critical repairs to the building that provides day habilitation services to adults with disabilities.
- **Supporting Efforts to Improve Community Infrastructure** by continuing to partner with our three municipalities, Aberdeen, Havre de Grace and Bel Air, to fund activities such as road improvements, park improvements, etc, in low-moderate income areas and by funding critical repairs to a community activity center that provides services to low-income individuals and a facility that provides day respite for adults with disabilities.
- **Planning and Administration Goals** will be furthered by funding fair housing activities, such as testing, education and outreach. Harford County will also contribute to the Regional AI Coordinator's salary in conjunction with other jurisdictions in the region to ensure proper implementation of the recommendations from the Regional Analysis of Impediments to Fair Housing. Finally, funds will be committed to administer the CDBG and HOME program in Harford County, ensuring that the needs of the low-moderate income are met in the most fair and efficient manner possible.







# HARFORD

COUNTY

HOUSING & COMMUNITY DEVELOPMENT

BARRY GLASSMAN, COUNTY EXECUTIVE

FY2017 Project Map

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In the past year CDBG and HOME funding allowed Harford County to not only support our most vulnerable citizens, like those in homeless shelters, but it also allowed for the creation of new and rehabilitated affordable housing for renters and homeowners who are progressing through our Continuum of Care. Harford County has consistently provided well above the required fifteen percent (15%) of its HOME allocation to its certified CHDOs, which has created strong partnerships in the community. The County also funded a homeowner ramp and rehabilitation program that has allowed persons with disabilities and other low-moderate income residents to remain in their homes without sacrificing their safety or quality of life. The success of these programs, coupled with the increasing need for additional affordable units, has influenced the County's decision to make the goal of Preserving and Promoting Affordable Housing a top priority.

Harford County's partnership with its municipalities, Aberdeen, Havre de Grace, and Bel Air, has been extremely successful in completing multiple infrastructure improvements over the past few years, including road improvements, park improvements and Community Center improvements benefiting multiple low-moderate income areas. Harford County will continue to support efforts to improve community infrastructure. Finally, Harford County is very proud to have partnered with surrounding jurisdictions to complete a Regional Analysis of Impediments to Fair Housing. The education gained from this document has lead to County incentives to provide additional funding for affordable housing in areas of opportunity. In order to promote the implementation of the recommendations provided in this document, Harford County will set aside funding for multiple fair housing testing and outreach activities. During the next several years, Harford County will be working closely with neighboring jurisdictions to complete a regional Assessment of Fair Housing as mandated by HUD's new Affirmatively Furthering Fair Housing Final Rule. This collaboration will be an extensive examination of current practices. The plan will set forth detailed steps and recommendations on how Harford County will implement meaningful actions to overcome discrimination.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Harford County hosted a variety of events designed to provide a forum for input into its planning process. As in any quality planning document, Harford County recognized that the planning process needed to be inclusive. Two rounds of public needs hearings were held throughout Harford County to

allow citizens to participate in the Action Planning process. A public notice was published in the local Aegis newspaper on August 23, 2015, notifying citizens of the dates and times of all public hearings and inviting comments on its FY15(FFY14) draft CAPER, as well as the needs to be addressd in its FY17(FFY16) Action Plan. Comments were accepted through September 22, 2015. Another public notice was published in the local Aegis newspaper on March 23, 2016, notifying citizens of the dates and times of all public hearings and inviting comments on its FY17 draft Action Plan through May 10, 2016. Copies of the draft Action Plan were also provided to all Harford County Public Libraries and the draft document was uploaded onto the County's website for public review and comment. The Harford County Department of Housing and Community Development sought input from community stakeholders, low-to-moderate income persons, non-profit and for-profit providers, government agencies, commissions, task forces, and concerned citizens. Members of these groups, recipients of their services and Harford County citizens also had the opportunity to provide input in bi-monthly Harford Roundtable meetings for the CoC, which consistently focus on the needs of our community. More in-depth, detailed information was gathered through multiple individual meetings and interviews with stakeholders and citizen groups throughout the planning process. In an effort to broaden public participation, Community Development staff also attended local community council meetings, informally providing an overview of its federal funding plans and priorities for FY17, which lead to additional citizens being informed of the needs being met using CDBG and HOME funding in these local communities.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During public comment hearings in the fall of 2015 and in the spring of 2016, Council members and citizens alike welcomed the demographic presentations by the County, as well as information regarding potential needs and projects to be funded in FY17 (FFY16).

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted and welcomed.

## **7. Summary**

Harford County is proud to accept and administer CDBG and HOME dollars in order to meet the housing and human service needs of its most vulnerable citizens. The extensive collaboration from citizens and



stakeholders, which is a result of the County's citizen participation and consultation efforts, ensures that the funding awards made in Harford County are in direct response to identified needs and collectively established priorities.



Welcome One Shelter

Annual Action Plan  
2016

7



**Highland Community Center**



## Harford Center

Annual Action Plan  
2016





**Anna's House Emergency Shelter**

**Annual Action Plan  
2016**

**10**



## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HARFORD COUNTY	
CDBG Administrator	HARFORD COUNTY	Harford County Housing and Community Development
HOPWA Administrator		
HOME Administrator	HARFORD COUNTY	Harford County Housing and Community Development
HOPWA-C Administrator		

Table 1 – Responsible Agencies

### Narrative (optional)

Harford County, Maryland is a body corporate and politic that performs all local governmental functions within its jurisdiction. There are three incorporated municipalities within the county, the Town of Bel Air, the City of Aberdeen, and the City of Havre de Grace, each with their own governmental functions. The county has operated as a Charter County since 1973 and is governed by an elected County Executive and a seven member County Council.

### Consolidated Plan Public Contact Information

Harford County, Maryland's Department of Housing and Community Development is the lead agency overseeing both the development of the Consolidated Plan and the administration of the CDBG and HOME programs.

CDBG Administrator:

Barbara W. Richardson, Community Development Administrator

Harford County, Maryland

410-638-3045 x1362 / email: [bwrichardson@harfordcountymd.gov](mailto:bwrichardson@harfordcountymd.gov)

**HOME Administrator:**

Barbara W. Richardson, Community Development Administrator

Harford County, Maryland

410-638-3045, ext. 1362 / [bwrichardson@harfordcountymd.gov](mailto:bwrichardson@harfordcountymd.gov)

**Consolidated Plan Public Contact Information**

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Harford County, Maryland

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410-638-3045

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Harford County conducted a number of public comment hearings to provide a forum for input into the consolidated planning process. The input sought for this FY17 Action Plan builds upon that gained during the consolidated planning process. Harford County recognizes that the planning process needs to be inclusive and on going. Harford County seeks input from community stakeholders, low-to-moderate income persons, non-profit and for-profit providers, government agencies, commissions, task forces, and concerned citizens. In February 2012, as part of the consolidated planning, Harford County conducted a Housing Needs Cafe and a Human Service Needs Cafe in which local agencies were invited to give input on the needs in our community. These focus group sessions allowed for open discussion and deliberation and provided invaluable feedback used in the development of this Plan. Topics discussed included affordable housing, housing for the homeless, anti-poverty strategies, supportive services, job readiness, financial literacy, gap funding needs and mental health services. From nonprofit housing providers to the business community to the faith-based community, all agreed that additional collaboration could eliminate duplication of services and even allow for new programs to be implemented to meet the needs in our community and fill the identified gaps.

This year brought together Housing and Community Development under one new department. Harford County Housing Agency merged with the Community Development Division of the Harford County Department of Community Services creating the Harford County Department of Housing and Community Development. This new department will allow for a much smoother flow of information as we prepare for our upcoming Consolidated Plan due next year.

Additionally, the Harford County Department of Housing and Community Development not only participates in, but is the lead entity for the Continuum of Care planning structure. This leadership role allowed for abundant consultation with our Continuum of Care (CoC) partners. Community Development staff plan and facilitate a bi-monthly meeting called the Harford Roundtable, which provides a forum for CoC partners to develop, analyze, and implement the Homeless CoC system for Harford County. Recent input regarding gaps in homeless housing were particularly considered in developing this Plan. Other relevant topics discussed at these meetings in January and March of 2016 included homeless initiatives that could possibly be addressed through the use of CDBG or HOME grants and potential solutions to ensure that our homeless are successfully moving through the continuum. The Roundtable includes homeless and formerly homeless people, homeless shelter and service providers as well as mainstream providers that serve the homeless.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The Harford Roundtable Steering Committee strives to improve service coordination, bring comprehensive solutions to complex client problems, and works to identify and eliminate service gaps. The group is comprised of representatives from the Department of Social Services, the Office on Mental Health/Core Service Agency, the Harford County Department of Community Services, the Harford County Department of Housing and Community Development, Harford County Health Department Substance Abuse Treatment programs, local hospitals, domestic violence shelter providers, the Harford County Disabilities Commission, Harford County Courts, and other non-profit service providers that offer employment, transitional or permanent supportive housing.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Harford Roundtable develops, executes, and plans the Homeless Continuum of Care System (CoC) and is responsible for developing long-range plans to meet the needs of homeless persons, and persons at risk of homelessness, in Harford County and implementation of activities to meet those identified needs including:

- Promotion of a continuum-wide commitment to the goal of ending homelessness
- Development of adequate funding for efforts for preventing homelessness
- Promotion of full access to, and effective use of, mainstream programs
- Optimization of self-sufficiency among individuals and families experiencing homelessness
- Oversight and management of HUD McKinney-Vento resources to maximize effectiveness and performance outcomes of projects serving homeless
- Monitor performance and outcomes of ESG and CoC programs and report to HUD including establishing performance targets and taking action on poor performers
- Coordinate resources with the Office on Mental Health's "mobile crisis team" to ensure appropriate referrals are made for any chronically homeless individuals and families, families with children, veterans, and unaccompanied youth experiencing mental illness.

The CoC works toward ending homelessness through a coordinated community-based process of identifying needs, conducting a system-wide evaluation of existing resources and program activities and building a system of housing and services that addresses those needs. This year's focus was to effectively use and manage a coordinated intake system that ranked the needs of those experiencing homelessness in an effort to better coordinate services.

The Harford Roundtable includes homeless and formerly homeless people, homeless shelter and service providers as well as mainstream providers that serve the homeless and those at risk of becoming homeless. The full Roundtable group meets bi-monthly. The forum provides opportunities to share information and network among homeless and mainstream providers seeking to address the needs of their homeless clients and provide referrals. The group also provides educational trainings and

informational sessions so all providers are informed on subjects of concern to their respective agencies. The Harford Roundtable reviews all local data collected about homeless services provided and the characteristics of the homeless population in preparation for completing the homeless services gaps analysis. Members have planned and participated in the following activities: public hearings, poverty simulation, relationship building with local police departments.

Harford County will maintain funding for our homeless shelters and for essential programs that help individuals and families avoid homelessness, such as eviction prevention and utility turn-off assistance. Alliances will continue to be fostered to ensure that our nonprofit providers are providing effective case management services, including credit repair and financial literacy, housing search and placement, legal services, and landlord mediation in an effort to assist chronically homeless individuals and families. A strong partnership has been established between the County and the Department of Social Services, and the Ready by 21 initiative will continue to establish guidelines and resources to assist our unaccompanied youth and those in foster care to transition to independence.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Harford County staff sits on the Advisory Panel for the Maryland Statewide Homeless Data Warehouse (MSHDW) committee. The advisory panel meets on a quarterly basis to develop guidelines, processes and procedures for the State to have access to HMIS data on a statewide basis. This data is used to identify gaps in services, needs, and demographic data of homeless in Maryland. This advisory panel is led by the Department of Housing and Community Development, staff members of the Department of Human Resources office of Grants Management Staff that administer the Emergency Solutions Grants Program and Emergency Transitional and Homeless Prevention Programs.

The Advisory Panel instituted a Data Quality Plan to support the needs of the MSHDW for completeness, consistency and accuracy of data in the warehouse establishing monitoring guidelines and the establishment of contractual agreements with each provider that inputs data into the warehouse via HMIS. The CoC has an advisory board that meets to rank and review grant applications for ESG funding. That board meets at least twice annually and follows established policies and procedures.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Habitat for Humanity Susquehanna
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Habitat for Humanity Susquehanna, Inc. (HHS) is an ecumenical Christian housing organization devoted to building and repairing homes in partnership with qualifying families. HHS is a 501 (c)(3) non-profit supported by CDBG and HOME funds (government), community (local Grant-in-Aid funds) and private funding. Habitat for Humanity Susquehanna seeks to create home-ownership opportunities by building, renovating and repairing homes. Habitat staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.
2	<b>Agency/Group/Organization</b>	HARFORD FAMILY HOUSE, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Harford Family House (HFH) provides an essential network of programs and supportive services focused on serving intact homeless families with dependent children. This organization offers emergency, transitional and permanent supportive housing. HFH is the only provider within the CoC that can keep a family intact if there is a father present. HFH staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.
3	<b>Agency/Group/Organization</b>	Harford Community Action Agency, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Harford Community Action Agency (HCAA) provides antipoverty programs and service to low-income individuals, families and communities in Harford County. HCAA also serves as the coordinated access for entry into the Harford County Continuum of Care. Persons experiencing homelessness meet with an intake coordinator who assess their level of need and who then makes appropriate placements and referrals based on a vulnerability score and the availability of services. HCAA reaches out into the community and works to address the needs through a comprehensive approach in program delivery designed to have a measurable impact on poverty. HCAA staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.
4	<b>Agency/Group/Organization</b>	INNER COUNTY OUTREACH, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Inner County Outreach Incorporated (ICO) is purposed with strengthening, nurturing and supporting low income, at-risk families, both as individuals and as a unit. ICO works to empower families to overcome obstacles related to poverty, and to help them become self-sufficient, productive citizens. ICO's primary goals are to assist low-moderate income families to obtain housing and homeownership through their HOME/CHDO funding, develop entrepreneurial activities for youth and adults and offering summer day camp scholarships at low or no-cost to 100 at-risk youth. ICO staff participated in the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.</p>
5	<p><b>Agency/Group/Organization</b></p>	<p>Associated Catholic Charities, Inc.</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Children Services-Victims of Domestic Violence Services-homeless</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy</p>

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Associated Catholic Charities' Anna's House Program operates a transitional housing program for women with dependent children, permanent supportive housing for homeless women with dependent children and; new this year, will open an emergency family shelter. The program focuses on life skills- including parenting skills and job readiness. Clients are also assisted with connection to mainstream services, medical/mental health and addiction services, transportation services and housing placement assistance. The Anna's House staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.
6	<b>Agency/Group/Organization</b>	Faith Communities and Civic Agencies United, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy



	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Faith Communities and Civic Agencies United, Inc. (FCCAU) provides outreach, emergency shelter, transitional housing, case management, access to health care and supportive services to reduce the incidence of homelessness by assisting homeless adults to move to self-sufficiency and permanent housing. The target populations are individuals who have been living on the streets, discharged from prison, released from hospitals, exiting a substance abuse treatment program or evicted from housing with nowhere to go. FCCAU staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.</p>
7	<p><b>Agency/Group/Organization</b></p>	<p>The Sexual Assault/Spouse Abuse Resource Center, Inc.</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Victims of Domestic Violence</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Sexual Assault/Spouse Abuse Resource Center, Inc.(SARC) provides a 28 bed residential domestic violence shelter. SARC provides free crisis intervention, counseling, legal advocacy and representation, and case management services. Safehouse staff provide assistance with transportation and life skills training. Services provided by the Safehouse include the following: emergency shelter, crisis de-escalation, case management, safety planning, advocacy, referrals, hospital accompaniment, group support, self-care seminars, emergency financial and food assistance, and limited transportation support. SARC staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.</p>

8	<b>Agency/Group/Organization</b>	Homecoming Project, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Homecoming Project provides women with a comprehensive, family-oriented program of recovery from homelessness and substance abuse in a supportive residential environment. The Client Treatment Program, a comprehensive set of services provided to all clients by the Homecoming Project, Inc. provides emergency heart of Homecoming's services. Homecoming Project, Inc. provides emergency shelter to approximately 18 women annually. The Homecoming staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.
9	<b>Agency/Group/Organization</b>	The Arc Northern Chesapeake Region
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Arc Northern Chesapeake Regions is a direct service agency serving people with intellectual and developmental disabilities living in Harford County. The Arc provides consultation services on behalf of clients, particular in dealing with those receiving housing choice vouchers or living in permanent supportive housing. The Arc staff members also participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundable.
10	<b>Agency/Group/Organization</b>	Alliance, inc
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Alliance, Inc. has been a key player in providing services to those who are physically, emotionally, and/or mentally disabled, as well as those who are victims of/or vulnerable to abuse, neglect or exploitation. Alliance's Targeted Case Management has a decentralized, mobile approach to its outreach and delivery of services. The Alliance staff and caseworkers are extremely knowledgeable in assisting individuals in developing their own goals, e.g. obtaining entitlements, linking to appropriate out- patient treatment, assisting with medications, accessing community support systems and accessing community prevention programs with other existing agencies. Alliance's Targeted Case Management is the sole provider of 43 units of permanent housing and supportive services to chronically homeless in Harford County. Alliance's staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.</p>
11	<b>Agency/Group/Organization</b>	Harford County Sheriff's Office
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	<p>Housing Need Assessment</p> <p>Homelessness Strategy</p> <p>Non-Homeless Special Needs</p> <p>Anti-poverty Strategy</p>

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Harford County Sheriff's Office is a progressive Maryland Law Enforcement agency, providing professional police, courts and correctional services to the citizens of Harford County. Law enforcement responsibilities within the Sheriff's Office mirror that of most other police agencies throughout the nation. In Harford County, the sheriff's office has retained the responsibility of being the primary law enforcement agency in the county. Our local law enforcement officers often deal with the homeless population and must be experts in mental health and crisis intervention in order to make appropriate judgement calls in dealing with community issues. Law enforcement staff as well as the Sheriff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.</p>
12	<p><b>Agency/Group/Organization</b></p>	<p>Susquehanna Workforce Network</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Employment</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Susquehanna Workforce Network, Inc. (SWN) is a private, nonprofit corporation directed by a Board that oversees, coordinates, or plans workforce development programs and services for businesses and individuals in Cecil and Harford Counties. SWN seeks to identify needs and develop solutions that maximize regional economic success and worker potential. SWN represents an affiliation of over 50 local businesses, organizations, and agencies that work collaboratively to execute a system of education, training, employment and outreach programs or services that are responsive to local economic challenges and designed to meet the needs of businesses, workers, and youth. SWN staff participated in the Human Service Cafe conducted by Harford County and Harford County Housing and Community Development is represented on the WIOA Partnership Board.</p>



13	Agency/Group/Organization	HEALTHCARE FOR THE HOMELESS
	Agency/Group/Organization Type	Services-homeless Services-Health Health Agency Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy HOPWA Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Health Care for the Homeless (HCH) was established in Baltimore in 1985 and is a recognized model for delivery of care to underserved populations. HCH integrates direct services and advocacy. In 2008 HCH expanded into Harford County. Since then HCH has provided Harford County homeless access to medical care, mental health services, access to addiction treatment, HIV services, outreach, access to housing, social services and case management to facilitate the movement out of homelessness. HCH staff participated in the Human Service Needs Cafe conducted by Harford County and is a regular participant at the Roundtable meetings.
14	Agency/Group/Organization	HARFORD COUNTY HOUSING AGENCY
	Agency/Group/Organization Type	Housing Other government - Local

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Harford County Housing Agency - now Harford County Housing and Community Development - offers economic opportunities to families of all income ranges. Programs include rental assistance, renter protection through Livability Code enforcement, first-time homebuyer, housing preservation, foreclosure prevention, economic mobility, family self-sufficiency, and financial literacy. Harford County Housing and Community Development is the lead agency of the Harford County Continuum of Care.</p>
15	<p><b>Agency/Group/Organization</b></p>	<p>Harford County Health Department</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Persons with Disabilities Services-homeless Services-Health Other government - State</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy</p>

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The mission of the Harford County Health Department is to protect and promote the health, safety and the environment of the citizens of Harford County through community assessment, education, collaboration and assurance of services. Health Department staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant at the Harford Roundtable.
16	<b>Agency/Group/Organization</b>	HARFORD COUNTY DEPARTMENT OF SOCIAL SERVICES
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Harford County Department of Social Services (DSS) is a State Agency under the Maryland Department of Human Resources. The vision of the agency is to work in partnership with the community to promote individual self-sufficiency and responsibilities to facilitate the safe and healthy development of children and the well being of vulnerable adults. The Dept of Social Service's staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.

17	<b>Agency/Group/Organization</b>	Maryland Department of Health and Mental Hygiene
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Services-homeless Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Maryland Department of Health and Mental Hygiene (DHMH)oversees the Mental Hygiene Association who partners with Harford County in administering the 21 units of Shelter Plus Care in our community. The Shelter Plus Care Program provides rental assistance for hard-to-serve homeless persons with disabilities in connection with supportive services funded from sources outside the program. DHMH staff participated in both the Housing Needs Cafe and the Human Service Needs Cafe conducted by Harford County and is a regular participant in the Harford Roundtable.
18	<b>Agency/Group/Organization</b>	The Office on Mental Health - Core Service Agency of Harford County
	<b>Agency/Group/Organization Type</b>	Health Agency Public Mental Health

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Office on Mental Health - Core Service Agency of Harford County develops and monitors the public mental health services in Harford County. The Office receives funding from the State Mental Hygiene Administration and Harford County Government to develop a full array of mental health services. These services include: homeless/jail case management, crisis/disaster response, police-crisis teams/partnership, judicial-based case management, juvenile justice diversion, respite, school-based mental health, supported employment, and teen diversion. Office of Mental Health participated in the Human Service Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.</p>
19	<p><b>Agency/Group/Organization</b></p>	<p>Boys &amp; Girls Club of Harford County</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy</p>



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>The Boys &amp; Girls Club of Harford County is a nonprofit organization whose mission is to inspire and enable all young people, especially at-risk youth, to realize their full potential as productive, responsible, and caring citizens. BGC provides a safe, welcoming environment for all young people when they are not in school. Staff participated in the Human Service Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.</p>
20	<b>Agency/Group/Organization</b>	Mason-Dixon Community Services
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
21	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Mason-Dixon Community Services (MDCS) provides human services to individuals and families in crisis living in Northern Harford County. MDCS provides a full array of services intended to address poverty related issues faced by the households served. MDCS staff participated in the Human Services Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.</p>
	<b>Agency/Group/Organization</b>	Tabernacle of Faith Family Life Center
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Foreclosure Intervention
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Tabernacle of Life Family Life Center provides credit repair, financial literacy and pre-purchase counseling for low-income households in Harford County. Tabernacle staff attended the Human Service Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.
22	<b>Agency/Group/Organization</b>	Family and Children's Services of Central Maryland, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Health Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Family & Children Services provides services to help children, adults and families cope and heal from traumatic psychological, physical and emotional experiences. They also advocate against violence and abuse that threatens emotional, physical and cognitive health. Family & Children Services' staff participated in the Human Services Needs Cafe conducted by Harford County and regularly participates in the Harford Roundtable.
23	<b>Agency/Group/Organization</b>	United Way of Central Maryland
	<b>Agency/Group/Organization Type</b>	Civic Leaders Foundation

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The United Way of Central Maryland (UWCM) collaborates with nonprofits, businesses, government, advocates and individuals to bring meaningful and measurable change to communities by investing in programs that advance health, financial stability and education - the building blocks of a high quality life. The UWCM's 211 call system was instrumental during our freezing weather plan. The 211 call center provided support during times when the centralized intake provider was not available. UWCM staff participated in the Human Service Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.</p>
24	<p><b>Agency/Group/Organization</b></p>	<p>Upper Chesapeake Health Systems</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Health</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy</p>

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Upper Chesapeake Health Systems is dedicated to maintaining and improving the health of the people in the community through an integrated health delivery system that provides high quality healthcare to all. UCHS staff participated in the Human Service Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.
25	<b>Agency/Group/Organization</b>	Tabithas House
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Tabithas House is a faith based nonprofit thrift store and outreach ministry helping Harford County families with food, clothing, household items, and school supplies. Staff participated in the Human Service Needs Cafe conducted by Harford County and is an active participant in the Harford Roundtable.
26	<b>Agency/Group/Organization</b>	Harford County Office on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Harford County Office on Aging, a department of the local government, and its Senior Centers serve 60+, their families and caregivers through a variety of programs, activities, services and information. These services support Harford County senior citizens in their efforts to remain healthy, active and independent members of the community and ensure the highest quality of life for both active and health-impaired seniors. Office on Aging staff participated in the Human Service Needs Cafe conducted by Harford County and is a regular participant at the Harford Roundtable.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

Harford County consulted with agencies that represented every relevant housing and human services in the county as well local and state government officials and private citizens, and business owners when identifying needs during our planning process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Harford County , Maryland	Harford County's goal of Providing Services to the Homeless is fully supported and complimented by our Continuum of Care sytem, which identifies the needs of homeless individuals and families, identifies gaps in service, plans for ways to fill the gaps, and coordinates a smooth flow for clients through the system. As the lead organization for both our Continuum of Care and the administration of CDBG and HOME funding, the County is able to use the information and data obtained from our CoC system to make intelligent and purposeful funding decisions using CDBG and HOME dollars.



Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Analysis of Impediments to Fair Housing	Baltimore Metropolitan Region	The goals set forth in both the regional and the jurisdiction-specific Analysis of Impediments to Fair Housing overlap with Harford County's Strategic Plan goals, particularly the goal to Preserve and Promote Affordable Housing. As recommended in the AI, Harford County has made the funding of new affordable homeowner and rental units in areas of opportunity a priority. This will go a long way to affirmatively further fair housing and ensure fair housing choice across all of Harford County.
The Opportunity Collaborative	Baltimore Metropolitan Council	Harford County is pleased to be represented on the Steering Committee and Housing Sub-Committee of The Opportunity Collaborative, which recently released a Regional Plan for Sustainable Development linking regional planning efforts in housing, workforce development and transportation to create a healthier future for the greater Baltimore region. All of Harford County's Strategic Plan goals overlap with the Plan in some fashion. Whether the County is determining location of project funding for affordable housing, infrastructure improvements, or homeless services, it is constantly evaluating the relationship of those projects and services to transportation, job opportunities, and housing choice.

Table 3 – Other local / regional / federal planning efforts

#### Narrative (optional)

Harford County works cooperatively with a wide range of organizations to ensure that everyone has input into our Consolidated and Action Plans. Our office welcomes comments and suggestions throughout the year and regularly attends and coordinates meetings with other government agencies, non-profit and faith-based partners, community organizations, businesses, education institutions, law enforcement and any other stakeholders who can provide input into our annual planning process.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Harford County hosted a variety of events designed to provide a forum for input into the consolidated and annual planning process. As in any quality planning document, Harford County recognized that the planning process needed to be inclusive. Two rounds of public needs hearings were held throughout Harford County to allow citizens to participate in the Action Planning process. A public notice was published in the local Aegis newspaper on August 23, 2015, notifying citizens of the dates and times of all public hearings and inviting comments on its FY15(FFY14) draft CAPER, as well as the needs to be addressed in its FY16(FFY15) Action Plan. Comments were accepted through September 20, 2015. Another public notice was published in the local Aegis newspaper on March 23, 2016, notifying citizens of the dates and times of all public hearings and inviting comments on its FY17/FFY16 draft Action Plan through May 10, 2016. Copies of the draft Action Plan were also provided to all Harford County Public Libraries and the draft document was uploaded onto the County's website for public review and comment. Harford County sought input from community stakeholders, low-to-moderate income persons, non-profit and for-profit providers, government agencies, commissions, task forces, and concerned citizens. Members of these groups, recipients of their services, and Harford County citizens also had the opportunity to provide input at bi-monthly Harford Roundtable meetings for the CoC, which consistently focused on the needs of our community. More in-depth, detailed information was gathered through multiple individual meetings and interviews with stakeholders and citizen groups throughout the planning process.

In an effort to broaden public participation, Community Development staff also attended local community council meetings, informally providing an overview of its federal funding plans and priorities for FY17, which led to additional citizens being informed of the needs being met using CDBG and HOME funding in these local communities. Additionally, based upon an increase in low-income households being served in Northern Harford County through the CDBG funded Habitat for Humanity Emergency Repair and Ramp program, Harford County conducted one of our Public Comment Sessions at the Highland Activity Center.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	August 23, 2015 - Public Notice in local newspaper, The Aegis, inviting comments on both the County's FY15 draft CAPER and needs to be addressed in the County's FY17 Action Plan.	No comments received.	NA	
2	Public Hearing	Non-targeted/broad community	September 11, 2015 - Norrisville Recreation Complex - Public Comment hearing.	No comments were recieved	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	Non-targeted/broad community	September 21, 2015 - City of Aberdeen Public Comment Meeting	Councilwoman Young thanked staff and recognized the "good job" that Tabernacle of Faith, Family Life Center is doing. She read a newspaper article about lead paint compliance and inquired about measures Harford County was taking. Director Len Parrish responded that the Harford County Department of Housing and Community Development conducts community outreach regarding lead paint compliance.	All comments were accepted and welcomed	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Meeting	Non-targeted/broad community	September 10, 2014 - Edgewood Public Library Public Comment Meeting	No comments received.	NA	
5	Public Hearing	Non-targeted/broad community	September 17, 2015 - Town of Bel Air Public Comment Hearing.	No comments received	NA	
6	Public Hearing	Non-targeted/broad community	September 21, 2015 - City of Havre de Grace Public Comment Hearing.	Mayor William Martin thanked Harford County for its continued partnership with the City of Havre de Grace. A citizen comment was received regarding the amount of funding brought into the City of Havre de Grace along with a "thank you".	All comments were accepted and welcomed.	
7	Newspaper Ad	Non-targeted/broad community	March 23, 2016 - Public Notice in local newspaper, The Aegis.			



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
8	Public Meeting	Non-targeted/broad community	April 11, 2016 - Department of Housing and Community Development - Public Comment Meeting.			
9	Public Hearing	Non-targeted/broad community	April 12, 2016 - Edgewood Public Library Public Comment Meeting.			
10	Public Hearing	Non-targeted/broad community	April 18, 2016 - City of Havre de Grace Public Comment Hearing.		All comments were accepted and welcomed.	
11	Public Hearing	Non-targeted/broad community	April 18, 2016 - Town of Bel Air Public Comment Hearing.			
12	Public Hearing	Non-targeted/broad community	April 20, 2016 - Highland Activity Center Public Comment Hearing.			
13	Public Meeting	Non-targeted/broad community	April 25, 2016 - City of Aberdeen Public Comment Meeting.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
14	Public Meeting	Non-targeted/broad community	January 14, 2016 - Edgewood Community Advisory Board.	No comments received	N/A	
15	Public Meeting	Non-targeted/broad community	March 24, 2016 - Churchville/Creswell Community Advisory Board Meeting.	No Comments Received	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

In FY2017, Harford County anticipates providing approximately \$826,217 in local funding to meet our community's public service needs. Pending confirmation of our FY2016 allocations, we anticipate using Community Development Block Grant (CDBG) funds towards projects benefiting the low to moderate income population in the county. Home Investment Partnership Program (HOME) funds will be used to create more affordable housing opportunities for our low to moderate income and first-time eligible homeowners. The Emergency Shelter Grant (ESG), the Emergency Transitional Housing Services (ETHS) and Housing for Persons with AIDS (HOPWA) funds, which the County receives through the State of Maryland, will be used for our Continuum of Care programs and support services that prevent homelessness throughout the county. Section 8 Funding for the Housing Choice Voucher program is administered by Harford County Housing and Community Development. There are approximately 1,200 Housing Choice Vouchers being administered by Harford County Housing and Community Development representing an annual amount of more than \$8,000,000. There were no Low-Income Housing Tax Credits (LIHTCs) in Harford County awarded this year.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	932,877	34,166	0	967,043	Funding will be allocated to various local projects as well as three municipalities - City of Havre de Grace, Town of Bel Air and the City of Aberdeen. We fully anticipate expending all this year's allocation within the current 5 yr con plan.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	307,583	0	0	307,583	Funding will be used to support our CHDO's in creating affordable housing as well as required local matching funds. We fully anticipate expending all this year's allocation within the current 5 yr con plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Continuum of Care	public - federal	Housing	650,790	0	0	650,790	650,790	Thirteen Continuum of Care programs have been renewed for FFY16 and include one transitional housing program for homeless women and children, one transitional housing program for intact homeless families and eleven permanent supportive housing programs for families as well as chronically homeless adults with disabilities. Harford County applied for and was awarded a planning grant of \$23,941 to offset the admin cost for our CoC lead. In addition, Harford County applied for and received one new permanent supportive housing project and was awarded an additional \$123,074 over last year's award and an addition \$30,00 for funding of a centralized intake coordinator.
Shelter Plus Care	public - federal	Housing	311,519	0	0	311,519	0	Twenty-one units were renewed in two grant projects for the Shelter + Care programs which are administered in Harford County by the Maryland Department of Health and Mental Hygiene.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
Other	public - state	Housing Other					Harford County annually receives the following grants from the state of Maryland: \$116,865 Emergency Solutions Grant funding (ESG) to assist 8 local shelter providers & the Community Action Agency, \$66,944 Homeless Women Crisis Shelter grant to serve victims of domestic violence, \$19,734 Homeless Prevention Program, \$17,242 Service-Linked Housing program for financial literacy and \$54,338 Emergency & Transitional Housing & Services (ETHS) program to serve shelter providers, the Community Action Agency and other human services providers with financial assistance programs.
			275,123	0	0	275,123	0
Other	public - local	Other					Harford County anticipates providing roughly \$826,217 in local funding to approx 35 nonprofits to meet our community's public service needs.
			826,217	0	0	826,217	0

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**



To leverage additional dollars from non-federal sources, Harford County works with the Maryland Department of Housing and Community Development, the State's housing finance agency, to provide local funding and support for state-funded projects within the County. In addition, the County's program to assist first-time homebuyers works in tandem with state mortgage loans. The County has also reached out to local banks and lending institutions to expand community reinvestment activities. Harford County, due to limited federal resources, will only support projects where there is owner equity, a commitment of private investment, or other public financing.

Annually, Harford County provides match funding for the HOME grant as well as for the ESG grant. These monies are written into our annual county budget in an operating fund and are transferred to the grants when contracts are fully executed with the funder.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

## **Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preserve and Promote Affordable Housing	2012	2017	Affordable Housing Public Housing Non-Homeless Special Needs	Route 40 Corridor Countywide Initiative	Affordable Housing	CDBG: \$206,855 HOME: \$276,825	Public service activities for Low/Moderate Income Housing Benefit: 55 Households Assisted Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Added: 4 Household Housing Unit Homeowner Housing Rehabilitated: 25 Household Housing Unit
2	Provide Services to the Homeless	2012	2017	Homeless	Countywide Initiative	Homelessness Homelessness Prevention	CDBG: \$95,600	Public service activities other than Low/Moderate Income Housing Benefit: 92 Persons Assisted Homeless Person Overnight Shelter: 92 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide Housing for those with Special Needs	2012	2017	Affordable Housing Non-Homeless Special Needs	Countywide Initiative	Affordable Housing Homelessness	CDBG: \$15,000	Rental units rehabilitated: 1 Household Housing Unit Homeless Person Overnight Shelter: 3 Persons Assisted Other: 1 Other
4	Support Efforts to Improve Community Infrastructure	2012	2017	Non-Housing Community Development	Municipality		CDBG: \$459,162	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 17359 Persons Assisted Other: 1 Other
5	Planning & Administration	2012	2017	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Countywide Initiative	Affordable Housing Homelessness Homelessness Prevention Non-Housing Community Development	CDBG: \$186,575 HOME: \$30,758	Other: 4 Other

Table 6 – Goals Summary

## Goal Descriptions

1	Goal Name	Preserve and Promote Affordable Housing
	Goal Description	

2	Goal Name	Provide Services to the Homeless
	Goal Description	
3	Goal Name	Provide Housing for those with Special Needs
	Goal Description	
4	Goal Name	Support Efforts to Improve Community Infrastructure
	Goal Description	
5	Goal Name	Planning & Administration
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

As defined by HOME 91.215(b), affordable housing will be provided to 4 households.

## AP-35 Projects – 91.220(d)

### Introduction

Harford County is proud to administer the federal CDBG and HOME dollars provided by HUD to meet the affordable housing and human service needs of low to moderate income families in our community. In FY17 these funds will provide support for the County's homeless shelters, including the creation of a new emergency shelter for homeless women and children, much needed ramps and home repairs for low income homeowners, ADA enhancements for affordable rental housing for persons with disabilities, ADA and other enhancements for facilities serving low income, senior citizens and disabled, an affordable homebuyer program for families, homebuyer counseling, foreclosure prevention assistance, and fair housing testing and education.

#	Project Name
1	Inner County Outreach - Affordable Housing Project
2	Home Partnership
3	Rental/Down Payment Assistance Project
4	Habitat for Humanity - CHDO Project
5	Habitat for Humanity - Emergency Repair & Ramp Program
6	Supportive Housing Project
7	The Harford Center
8	The Arc Northern Chesapeake Region - Rehab
9	Highland Community Association
10	FCCAU - Welcome One Emergency Shelter
11	Tabernacle of Faith Family Life Center
12	Catholic Charities - Anna's House
13	Public Service Project
14	Fair Housing Activity
15	Fair Housing Services - Regional AI Coordinator
16	City of Aberdeen
17	Town of Bel Air
18	City of Havre de Grace
19	CDBG Planning & Administration
20	HOME Planning and Administration

Table 8 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The projects awarded funding in FY17 address the priorities identified through the County's Action Plan

citizen participation and consultation process. Low to moderate income families and seniors in Harford County are still struggling to retain and maintain their homes in this economy. The need for ramps and repairs for disabled and low to moderate income homeowners is high. CDBG funding will allow the County to help its citizens make these repairs, and have ramps installed. In addition, CDBG funds will be used for homeowner counseling and foreclosure prevention assistance. This funding will also support the County's homeless shelter and assist in the creation of a new emergency family shelter. Funds will also be used to provide critical repairs to facilities that provide support services to seniors, low-income households and adults living with disabilities. Finally, CDBG funds will provide continued support for fair housing testing, education, and oversight of the implementation plan set forth in the regional and jurisdiction-specific Analysis of Impediments to Fair Housing.

HOME funds will allow CHDOs in Harford County to develop additional affordable homebuyer units for low to moderate income families in an effort to meet the County's lack of affordable housing need.

Some of the obstacles the County faces in addressing underserved needs include: limited beds available in our homeless shelter, limited funding available for public service activities such as eviction prevention and utility assistance and lack of resources to house individuals with mental illness, criminal history and substance addiction issues.



## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

1	<b>Project Name</b>	Inner County Outreach - Affordable Housing Project
	<b>Target Area</b>	Route 40 Corridor
	<b>Goals Supported</b>	Preserve and Promote Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Inner County Outreach, Inc. a 501 (c) (3) nonprofit will use CDBG funds to acquire one property to create housing for a low-income, first-time homebuyer in Harford County. Inner County Outreach was founded to provide support to low-income families in Harford County. ICO began providing services to the community in 1986. Their purpose is to strengthen, nurture and support low income, at risk families. Many families and youth have benefited from programs they have provided through the years such as alternative education, programs for single parents, food pantry and mentoring for youth.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One income eligible first time homebuyer will benefit from the activity.
	<b>Location Description</b>	The address will be provided at a later date once the property is secured.

	<b>Planned Activities</b>	Susquehanna Housing Corporation will purchase and rehab one modest home along the Route 40 corridor that will be sold to an income eligible first time homebuyer.
2	<b>Project Name</b>	Home Partnership
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Preserve and Promote Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$14,500
	<b>Description</b>	Home Partnership, Inc., a 501 (3)(3) non-profit, provides housing counseling and homeownership opportunities to Harford County residents. Home Partnership will use HOME funds to write down project expenses to make rent affordable to 80% AMI levels. Home Partnership will recertify tenant's income over a five (5) year period, work with tenant on becoming mortgage ready and convert a rental property to homeownership during the five (5) year period.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Home Partnership will assist one household with a lease-purchase program resulting in a low-mod income household purchasing the home within the five (5) year period.
	<b>Location Description</b>	The address of the property will be provided once the property is identified.
	<b>Planned Activities</b>	Home Partnership will lease a home to one (1) low-mod income household with an option to purchase. Home Partnership will work with the family to become mortgage ready and able to purchase the home at the end of the five year period.
	<b>Project Name</b>	Rental/Down Payment Assistance Project
	<b>Target Area</b>	Countywide Initiative
3		

4	<b>Goals Supported</b>	Preserve and Promote Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$62,325
	<b>Description</b>	Harford County, Maryland will use HOME funds and program income to fund a tenant based rental assistance program (TBRA) for low-income residents and/or a down payment assistance program for first time homebuyers to be identified at a later date.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	To be determined.
	<b>Project Name</b>	Habitat for Humanity - CHDO Project
	<b>Target Area</b>	Route 40 Corridor
	<b>Goals Supported</b>	Preserve and Promote Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	:

5	<b>Description</b>	Habitat for Humanity Susquehanna, Inc., a 501 (c)(3) nonprofit, will use HOME Program funds to acquire two properties (empty lots or homes to rehab) to create housing for low-income, first time homebuyers in Harford County. Habitat homes are simple, decent and affordable. A typical Habitat home is a three bedroom, one bath, single story home of 1152 square feet. HOME funds would cover costs including acquisition of land or existing homes to rehab, pre-development fees, and/or construction costs, such as building materials, and operating costs. Income eligibility: Harford County residents up to 80% Area Median Income for the Baltimore Metropolitan Region, adjusted by family size, as established by HUD.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Habitat for Humanity will assist two (2) low-income first-time homebuyers purchase a modest home in the targeted Route 40 community.
	<b>Location Description</b>	The homes will be located in Harford County, along the Route 40 corridor. Addressess will be supplied when the properties are secured.
	<b>Planned Activities</b>	Habitat will purchase and rehab two (2) modest homes that will be sold to income eligible first time homebuyers.
	<b>Project Name</b>	Habitat for Humanity - Emergency Repair & Ramp Program
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Preserve and Promote Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$136,540

<b>Description</b>	Habitat for Humanity Susquehanna, Inc., a 501 (c)(3) nonprofit, will use CDBG funding to administer the Emergency Repair & Ramp program throughout Harford County. The Emergency Repair/Ramp Program was developed to address emergency repair and accessibility ramp needs for extremely low and low-income Harford County residents. The home must be a single family dwelling which is the principle residence of its owners or renters. The property must be in need of renovation. This need is evidenced by one or more of the following: the failure or danger of failure of one or more major systems; systems which do not meet current Harford County codes or standards; the existence of conditions which constitute health or safety hazards; the need for modifications to accommodate the needs of occupants with disabilities. Income eligibility: Harford County residents between 0% - 50% Area Median Income for the Baltimore Metropolitan Region, adjusted by family size, as established by HUD.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Habitat for Humanity will assist twenty five (25) low and low-moderate income households with critical repairs.
<b>Location Description</b>	Activity will take place throughout Harford County. Addressess will be supplied as projects are undertaken.
<b>Planned Activities</b>	Habitat will assist with emergency home repairs and rehabbing homes to provide accessibility.
<b>6 Project Name</b>	Supportive Housing Project
<b>Target Area</b>	Countywide Initiative
<b>Goals Supported</b>	Preserve and Promote Affordable Housing
<b>Needs Addressed</b>	Affordable Housing
<b>Funding</b>	CDBG: \$21,437
<b>Description</b>	Harford County will use CDBG funds for a supportive housing project to be determined at a future date.
<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	To be determined.
7	<b>Project Name</b>	The Harford Center
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Support Efforts to Improve Community Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$122,325
	<b>Description</b>	The Harford Center, a 501 (c)(3) nonprofit, will use CDBG funds for improvements to their facility. Harford Center provides day habilitation services to 120+ adults with disabilities. The Havre de Grace location provides daily programming that enhances an individual's talents and teaches basic pre-vocational, social, and life skills. The Harford Center provides door-to-door transportation, lunch and skilled-care. The building was constructed in the early 1970's and needs updating and renovating to ensure that the individuals that require services are able to access services in an environment that is safe and functional. Repairs will include: roof repair, boiler replacement, ramp repair and bathroom rehab to include plumbing and accessibility improvements.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	More than 120 adult individuals with disabilities will benefit from the activity.



	<b>Location Description</b>	The activity will take place at the Harford Center facility located at 4 N. Earlton Road, Havre de Grace, MD 21078.
	<b>Planned Activities</b>	CDBG funds will be used for critical repairs to the Harford Center facility in Havre de Grace, Maryland.
<b>8</b>	<b>Project Name</b>	The Arc Northern Chesapeake Region - Rehab
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Preserve and Promote Affordable Housing Provide Housing for those with Special Needs
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Arc Northern Chesapeake Region, a 501 (c)(3) nonprofit, will use CDBG funds to replace the roof on one of their properties to sustain decent, affordable and accessible rental housing for individuals with intellectual and developmental disabilities who receive services through the Arc. The Arc is dedicated to helping people with intellectual and developmental disabilities live personally valued lives in and throughout the community. The Arc is the owner and landlord of the property and provides affordable rent for three (3) individuals who receive housing vouchers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Arc Northern Chesapeake will use CDBG funds to repair a roof in a home that is occupied by three (3) low-income residents with disabilities.
<b>9</b>	<b>Location Description</b>	The activity will take place at 711 Courtney Drive, Aberdeen, Maryland
	<b>Planned Activities</b>	The Arc Northern Chesapeake will replace the roof on one of their group homes located in Aberdeen, Maryland.
	<b>Project Name</b>	Highland Community Association
	<b>Target Area</b>	Countywide Initiative

10	<b>Goals Supported</b>	Support Efforts to Improve Community Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	The Highland Community Association, a 501 (c) (3) non-profit organization, will use CDBG funds for critical building repairs. The Highland Community Association operates a community center and senior center for residents living in northern Harford County. Tenants include the Highland Senior Center, Mason-Dixon Community Services (providing social services to low-income residents) and the Harford Center Highland campus. The building has six (6) boilers and furnaces that need to be replaced and/or upgraded. The great majority of the occupants of this building meet the LMC criteria (seniors, disabled adults and low-income clients).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 50 senior adults, 25 disabled adults and 400 low-income individuals receiving services at the Highland Community Center will benefit from the activity.
	<b>Location Description</b>	The activity will take place at 708 Highland Road in Street, MD 21154.
	<b>Planned Activities</b>	The Highland Community Association will use CDBG funds to replace and/or upgrade failing boilers.
	<b>Project Name</b>	FCCAU - Welcome One Emergency Shelter
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Provide Services to the Homeless Provide Housing for those with Special Needs
	<b>Needs Addressed</b>	Homelessness Homelessness Prevention
	<b>Funding</b>	CDBG: \$62,000

<b>Description</b>	Faith Communities and Civic Agencies United (FCCAU), a 501 (c)(3) nonprofit, will use CDBG funding towards the operation of the Welcome One Emergency Shelter. The shelter is operated out of a county-owned building located in Belcamp. This public service activity will pay a portion of the salaries for the Executive Director, Shelter Manager, Finance Manager and Case Manager. FCCAU is working to solve the problem of homelessness in Harford County by providing services and support at the Welcome One Emergency Shelter 365 days a year, with a 33 bed capacity (27 men, 6 women). These staff members facilitate the homeless residents with initial movements towards self-sufficiency, through case management, transportation to services, access to health care and mental health counseling and employment search. Eligibility requirement: Homeless clients apply for a bed through the Harford Community Action Agency (HCAA) as the centralized intake coordinator for Harford County's Continuum of Care. HCAA staff interview and screen the clients to determine if they meet the definition of homelessness and refer when beds are available. Clients must be 18 years or older for placement in the shelter.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Faith Communities and Civic Agencies United (FCCAU) will provide emergency shelter to sixty (60) homeless adults.
<b>Location Description</b>	The activity will take place at the Welcome One Emergency Shelter located in Belcamp, Maryland.
<b>Planned Activities</b>	Faith Communities and Civic Agencies United will use CDBG funds for shelter operations.
<b>Project Name</b>	Tabernacle of Faith Family Life Center
<b>Target Area</b>	Route 40 Corridor
<b>Goals Supported</b>	Preserve and Promote Affordable Housing Provide Services to the Homeless Provide Housing for those with Special Needs
<b>Needs Addressed</b>	Affordable Housing Homelessness

11

	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Tabernacle of Faith Family Life Center, a 501 (c)(3) nonprofit, will use CDBG funds to provide consumer recovery and financial literacy education for income eligible residents of Harford County. The assistance includes credit counseling, credit repair, budgeting, foreclosure intervention and default counseling, home ownership classes and counseling. The program goal is to reach distressed families and empower them with financial tools that will allow them achieve a higher standard of living. Tabernacle of Faith Family Life Center is located in Havre de Grace within close proximity to the three (3) Harford County zip codes, Aberdeen (21001), Abingdon (21009) and Edgewood (21040) with some of the highest foreclosure rates. Income eligibility: Harford County residents up to 80% Area Median Income for the Baltimore Metropolitan Region, adjusted by family size, as established by HUD.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Tabernacle of Faith Family Life Center will assist forty (40) households with housing counseling and financial literacy education.
	<b>Location Description</b>	The activity will take place at the Tabernacle Faith Family Life Center located in Havre de Grace, Maryland.
	<b>Planned Activities</b>	Tabernacle of Faith will provide housing counseling and financial literacy education classes to low and low-moderate income households in the Route 40 corridor.
12	<b>Project Name</b>	Catholic Charities - Anna's House
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Provide Services to the Homeless
	<b>Needs Addressed</b>	Homelessness Homelessness Prevention
	<b>Funding</b>	CDBG: \$33,600

<b>Description</b>	Associated Catholic Charities, Inc. a 501 (c)(3) non-profit, operates Anna's House, a transitional housing program serving women and children in Harford County. Anna's House will use CDBG funds to transform one of their transitional houses to a new emergency shelter dedicated to providing temporary shelter (up to 90 days) to homeless women with children. Harford County currently has no emergency shelter for homeless women and children (our only emergency shelter is Welcome One, a 33 bed facility providing shelter to adult men and women). Anna's house will provide supportive services with a goal of moving emergency shelter clients into rapid rehousing prior to the end of their 90 day stay.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Anna's House will provide emergency shelter to four (4) families every ninety (90 days) totalling sixteen (16) homeless families each year.
<b>Location Description</b>	The activity will occur at 605 N. Tollgate Road in Bel Air, MD 21014.
<b>Planned Activities</b>	Anna's House will use CDBG funds to provide emergency shelter services to sixteen (16) homeless families with women and children.
<b>13 Project Name</b>	Public Service Project
<b>Target Area</b>	Route 40 Corridor
<b>Goals Supported</b>	Provide Services to the Homeless Provide Housing for those with Special Needs
<b>Needs Addressed</b>	Homelessness Homelessness Prevention
<b>Funding</b>	CDBG: \$18,878
<b>Description</b>	Harford County, Maryland will use CDBG funds to provide a public services activity to be determined at a future date.

14	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	To be determined.
	<b>Project Name</b>	Fair Housing Activity
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Planning & Administration
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Harford County will use CDBG funding for fair housing initiatives that will occur. In accordance with Public Act 90-284, the Fair Housing Act, Section 808(e)(5) mandates HUD administer all programs and activities related to housing and community development in a manner to affirmatively further the policies of the Fair Housing Act which includes prohibiting discrimination in the sale, rental, financing, or other services related to housing, on the basis of race, color, sex, religion, national origin, disability, or familial status. Through this selected activity the County will work to identify and respond to complaints and inquiries with regard to discrimination in housing. Activities that will be funded through this include education and outreach to Harford County landlords and tenants. These activities are funded out of the 20% administration cap.
	<b>Target Date</b>	



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Fair housing activity will be targeted to all landlords and tenants living in Harford County.
	<b>Location Description</b>	The activity will be undertaken throughout Harford County.
	<b>Planned Activities</b>	Harford County will work with Baltimore Neighborhoods, Inc. to conduct fair housing testing, education and outreach activities in order to affirmatively further fair housing in Harford County.
15	<b>Project Name</b>	Fair Housing Services - Regional AI Coordinator
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Planning & Administration
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$5,600
	<b>Description</b>	Harford County along with Baltimore City, Anne Arundel, Baltimore, and Howard County fund a portion of the salary for a Regional AI Coordinator. Harford County, in cooperation with these jurisdictions, contracted with a consultant to complete a regional and jurisdiction specific Analysis of Impediments to Fair Housing (AI) which was formally accepted in February 2012. The AI Coordinator works to guide the implementation of the regional initiatives to address identified potential impediments to Fair Housing Choice and is playing a lead role in the formation of our regional efforts to complete AFFH. The regional and Harford County specific report can be found at: <a href="http://www.harfordcountymd.gov/services/downloads/downloads.cfm?FormID=1822">http://www.harfordcountymd.gov/services/downloads/downloads.cfm?FormID=1822</a> . These activities are funded out of the 20% administration cap.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All residents of Harford County will benefit from the implementation of the Analysis of Impediments to Fair Housing.
	<b>Location Description</b>	The regional coordinator will work out of the Baltimore office of Baltimore Metropolitan Council (BMC), Inc.
	<b>Planned Activities</b>	The AI coordinator will work closely with Harford County government to ensure the recommendations set for in the regional AI are carried out successfully.
16	<b>Project Name</b>	City of Aberdeen
	<b>Target Area</b>	Municipality
	<b>Goals Supported</b>	Support Efforts to Improve Community Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$87,131
	<b>Description</b>	No activity has been chosen by the City of Aberdeen at this time. The City of Aberdeen is one of three municipal governments that receive a percentage of Harford County's CDBG allocation each year. The city has traditionally used the CDBG funding to do primarily infrastructure development, such as road paving, within one of their low-income communities. These types of activities are qualified as a low to moderate-income area benefit, based on census tract data obtained from the U.S. Census Bureau.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined.
	<b>Location Description</b>	To be determined.

17	<b>Planned Activities</b>	To be determined.
	<b>Project Name</b>	Town of Bel Air
	<b>Target Area</b>	
	<b>Goals Supported</b>	Support Efforts to Improve Community Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$36,084
	<b>Description</b>	No activity has been chosen by the Town of Bel Air. The Town of Bel Air is one of three municipal governments that receive a percentage of Harford County's CDBG allocation each year. The town has traditionally used the CDBG funding to do primarily infrastructure development, like road paving, within one of their low-income communities. These types of activities are qualified as a low to moderate-income area benefit, based on census tract data obtained from the U.S. Census Bureau.
18	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	To be determined.
	<b>Project Name</b>	City of Havre de Grace
	<b>Target Area</b>	Municipality
	<b>Goals Supported</b>	Support Efforts to Improve Community Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$63,622

	<b>Description</b>	No activity has been chosen by the City of Havre de Grace at this time. The City of Havre de Grace is one of three municipal governments that receive a percentage of Harford County's CDBG allocation each year. The city has traditionally used the CDBG funding to do primarily infrastructure development, like road paving, within one of their low-income communities. These types of activities are qualified as a low to moderate-income area benefit, based on census tract data obtained from the U.S. Census Bureau. Some projects previously done: o Paving - Juniata Street o Engineering & Architectural Services - Old City Hall Harford County works with the City of Havre de Grace to qualify the projects to ensure that the projects meet one of the National Objectives and eligible activities.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	To be determined.
19	<b>Project Name</b>	CDBG Planning & Administration
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Planning & Administration
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$172,975

20	<b>Description</b>	Harford County will use CDBG funds towards the administration of the CDBG program. Activities performed by County staff ensure that all aspects of the program requirements are met as the grant is being administered. The staff member is responsible for performing program related duties, such as financial, environmental, and program eligibility according to the grant award terms and conditions. Relevant duties include, but are not limited to, working with project partners and developing partnerships, developing a working relationship with the funding agency, developing a project work plan, documenting project activities, overseeing grant procurement activities, supervising progress of the project, managing the project budget, and preparing and submitting performance reports.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All Harford County low-income residents will benefit from the successful administration of the CDBG program by Harford County Department of Housing and Community Development.
	<b>Location Description</b>	CDBG administration will take place at the Harford County Department of Housing and Community Development located at 15 S. Main Street, Bel Air, MD 21014.
	<b>Planned Activities</b>	Harford County Housing and Community Development staff will work with project partners to ensure the successful completion of community development projects.
	<b>Project Name</b>	HOME Planning and Administration
	<b>Target Area</b>	Countywide Initiative
	<b>Goals Supported</b>	Planning & Administration
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	HOME: \$30,758

<b>Description</b>	Harford County will use HOME funds towards the administration of the HOME Program. Activities performed by County staff ensure that all aspects of the program requirements are met as the grant is being administered. The staff member is responsible for performing program related duties, such as financial, environmental, and program eligibility according to the grant award terms and conditions. Relevant duties include, but are not limited to, working with project partners and developing partnerships, developing a working relationship with the funding agency, developing a project work plan, documenting project activities, overseeing grant procurement activities, supervising progress of the project, managing the project budget, and preparing and submitting performance reports.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	All low-income residents living in Harford County will benefit from the successful administration of HOME funding.
<b>Location Description</b>	The activity will be undertaken at the Harford County Department of Housing and Community Development located at 15 S. Main Street, Bel Air, MD.
<b>Planned Activities</b>	Harford County Department of Housing and Community Development will oversee projects to ensure their successful completion.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Investments of our allocation for projects and services are targeted along the Route 40 corridor, where the largest pockets of low-income and minority populations reside. This area, which includes Edgewood, parts of Abingdon, Aberdeen and Havre de Grace, has been the most heavily impacted by the economic downturn and has experienced the highest number of foreclosures in the county. Funding for supportive housing and homeowner projects will continue to be allocated in low-income areas. However, this year several county wide initiatives have been identified in order to successfully complete goals and objectives set forth in our five year consolidated plan.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Route 40 Corridor	33
Countywide Initiative	47
Municipality	20

**Table 10 - Geographic Distribution**



## **Rationale for the priorities for allocating investments geographically**

Specific projects chosen for the FY17/FFY16 Action Plan are located in low/mod census tracts where service areas include minority concentrations. A majority of our low/mod census tracts and the minority population is located along the Route 40 corridor which runs west to east in the southern part of the county and encompasses Edgewood, the City of Aberdeen and the City of Havre de Grace.

## **Discussion**

All three (3) municipalities receive a percentage of Harford County's CDBG allocation based on population. Out of the three (3) municipalities, two (2) areas have the largest minority concentration in the county. Annual allocations to these two municipalities, the City of Havre de Grace and the City of Aberdeen, assist areas of minority concentration, as well as low income persons. The Fair Housing program targets education, outreach, and testing for racial/ethnic discrimination county-wide. In FY17, Harford County's Grant-In-Aid (local county funds) for public service activities is estimated to be approximately \$826,217. These fund human service providers in low income and minority concentration areas. A majority of this funding is targeted towards the southern part of the county as well. The definition of "area of minority concentration" for Harford County is any area that has a 12% or higher minority concentration. The definition of "area of low-income concentration" for Harford County includes low-moderate households having income below 80% of the median household income.

## **Affordable Housing**

### **AP-55 Affordable Housing – 91.220(g)**

#### **Introduction**

Finding decent affordable housing has always been a struggle for low income households. While direct gaps have been identified in numbers of units available to the low to moderate income population, issues such as poor credit, criminal backgrounds, lack of budgeting skills, or other personal barriers have resulted in indirect gaps of attainable units for this population. For example, due to poor credit often resulting from factors related to the recession, low to moderate income households in Harford County are often unable to qualify to rent available units, or they cannot obtain the financing necessary to purchase an available, affordable homeowner unit. In addition, many renters and homeowners, including those at risk of homelessness, have experienced a sudden loss of income. Due to unforeseen circumstances, such as job loss, these households often find themselves in need of more affordable housing. Each year HUD determines a fair market rent based on bedroom size for each area. In Harford County the 2016 Fair Market Rent (FMR) for a two-bedroom apartment is \$1,340. In order to afford this level of rent and utilities, without paying more than 30% of income on housing, a household must earn \$53,600 annually. Assuming a 40-hour work week, 52 weeks per year, and this level of income, translates into a housing wage of \$25.77 per hour. In Harford County, a minimum worker earns an hourly wage of \$8.25. A renter household would need more than 3 full-time jobs paying minimum wage in order to afford that 2-bedroom rental unit at FMR.

In an effort to assist the low to moderate income population with its affordable housing needs, Harford County's FY17 CDBG dollars will fund a homeowner counseling program, a homeowner ramp/rehabilitation program and one additional supportive housing project.

Harford County will also fund rental assistance and homebuyer downpayment assistance programs using HOME funding. In addition, Harford County will fund two projects that provide homeownership opportunities for first time homebuyers. For HOME assisted homebuyer housing to qualify as affordable in Harford County, the following requirements must be met: the housing must be single-family housing (1-4 family residence, condominium unit, cooperative unit, combination manufactured home and lot, or manufactured home lot). The housing must be modest. In the acquisition of newly constructed housing and existing housing, the housing must have a purchase price for the type of single-family housing that does not exceed 95% of median purchase price for the area. To ensure housing meets this standard, the following should occur. An appraisal of the property will be reviewed and approved by Harford County personnel prior to acquisition. After the property is sold to an income eligible homebuyer, the appraised value of the housing is compared to the pre-Economic Stimulus Act of 2008 Single Family Mortgage Limits. A Deed of Trust and Note must be recorded to ensure specific affordability requirements are met, as explained in more detail in AP-90 under the HOME recapture provision.

One Year Goals for the Number of Households to be Supported	
Homeless	8
Non-Homeless	29
Special-Needs	0
Total	37

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	0
Rehab of Existing Units	25
Acquisition of Existing Units	4
Total	37

**Table 12 - One Year Goals for Affordable Housing by Support Type**

## Discussion

In the final year of our Consolidated Plan, Harford County will continue to prioritize funding towards its extremely low to low income population, including those at risk of homelessness and those earning less than 30% of the area median income. Funding will continue to be targeted towards the low to moderate income homeowner population and potential first time homebuyer population, with a concentration on acquisition of existing units (especially those reduced in value due to foreclosure or estate sale) that we can make more affordable through subsidy, rehabbing of existing units, and acquisition of infill lots for production of new affordable units which will help to revitalize neighborhoods. By continuing to provide funding to our Community Housing Development Organizations (CHDO) partners, Harford County will continue to increase the homeowner affordable housing stock for our extremely low to moderate income citizens, as well as our citizens with disabilities. This not only provides our citizens with more options for affordable housing, but it also provides them with nonprofit partners that offer counseling and financial assistance for homeownership, and a multitude of supportive services for rental housing. Harford County's goal for this year is for four households to be supported through acquisition of existing units - two will be accomplished through Habitat for Humanity Susquehanna's HOME CHDO activity, one through our new partner, Susquehanna Affordable Housing Corporation, and one lease-purchase acquisition through Home Partnership, Inc.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are two agencies that manage public housing in Harford County: The Harford County Department of Housing and Community Development and the Havre de Grace Housing Authority:

**The Harford County Department of Housing and Community Development** works to provide affordable housing opportunities for low and moderate income residents of Harford County. The agency administers a range of Federal, State, and County funded programs providing opportunities for affordable home ownership, administers loans and grants for special needs housing programs and rental assistance, renter protection through Livability Code enforcement, housing counseling to include first-time homebuyer programs, housing preservation, foreclosure prevention, and economic mobility, family self-sufficiency, and financial literacy. The agency injects more than eight million dollars (\$8,000,000) annually into the economy through their HUD program of subsidizing low income residents' rent. The agency's rental assistance programs provide decent, safe and affordable housing free from discrimination, promote freedom of housing choice and spatial de-concentration, provide incentives to private property owners to rent to lower income families, and promotes economic self-sufficiency.

**Havre de Grace Housing Authority** is a separate entity with its own strategy for providing affordable housing via its 60 unit public housing complex located in the City of Havre de Grace called Somerset Manor. Their mission is to provide and develop safe, quality affordable housing opportunities for individuals and families while promoting self-sufficiency, empowerment and neighborhood revitalization. The Housing Authority is dedicated to serving the needs of the homeless and low, very low and extremely low income Harford County residents. This is demonstrated via its homeless preference, its work with partner agencies serving the homeless, elderly, families with disabilities, households of various races and ethnic groups, and households with low income, very low income, extremely low income, as well as its work with Continuum of Care groups across Harford County. Havre de Grace Housing Authority has an admissions de-concentration policy which promotes income integration by targeting available assistance to families at or below 80% of AMI by employing preferences aimed at families who are working and adopting rent policies to support and encourage work. Harford County maintains an ongoing relationship with the Havre de Grace Housing Authority as they continue their work to improve their facility.

### **Actions planned during the next year to address the needs to public housing**

**Harford County Department of Housing and Community Development:** will work to (1) Improve

voucher management, (2) Increase customer satisfaction, (3) Provide voucher mobility counseling, (4) Conduct outreach efforts to potential voucher landlords, (5) Promote self-sufficiency and asset development of assisted households, (6) Provide or attract supportive services to improve assistance recipients employability, (7) Provide or attract supportive services to increase independence for the elderly or families with disabilities, (8) Continue affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability, (9) Expand homeownership opportunities for all residents regardless of race, gender, color, national origin, familial status or disability, (10) Build and restore vibrant communities by creating safe neighborhoods where people want to live, and (11) Improve community quality of life and economic vitality.

**Havre de Grace Housing Authority:** (1) Provide improved living conditions for extremely, very and low income families while maintaining their rent payments at an affordable level, (2) Operate a socially and financially sound public housing agency that provides affordable housing within a drug free, thriving living environment for residents and their families, (3) Expand the supply of assisted housing choices throughout Harford County, (4) Avoid concentrations of economically and socially disadvantaged families in any of its housing developments, (5) Lawfully deny the admission of applicants, or the continued occupancy of residents, whose habits and practices reasonably may be expected to adversely affect the health, safety, comfort or welfare of other residents or the physical environment of the neighborhood, or create a danger to HDGHA employees, (6) Attempt to house a resident body in its developments that is comprised of families with a broad range of incomes and rent-paying abilities that are representatives of the range of incomes of low-income families in Harford County, (7) Provide opportunities for upward mobility for families who desire to achieve self-sufficiency, (8) Facilitate the judicious management of the HDGHA inventory, and the efficient management of the HDGHA staff, (9) Ensure compliance with Title VI of the Civil Rights Act of 1964 and all other applicable federal laws and regulations so that the admissions and continued occupancy are conducted without regard to race, color, religion, creed, sex, national origin, handicap or familial status.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

**Harford County Department of Housing and Community Development** is a HUD certified Housing Counseling Agency providing comprehensive housing counseling services in the areas of pre-purchase, budgeting, eviction prevention, foreclosure, mortgage default and reverse mortgage. Approximately 350 families receive homeownership counseling annually through the agency.

**Havre de Grace Housing Authority's Family Self-Sufficiency Program** is a voluntary program that assists families in achieving economic self-sufficiency by offering case management and resources including credit and finances, education, employment, and homeownership. The residents living at the Housing Authority have formed the Somerset Manor Residents Association, Inc. (SMRA). The goal of the residents association is to ensure the ongoing participation in the planning and implementation of programs affecting them. They serve as an advisory board to the Havre de Grace Housing Authority in all

areas of housing operations, including but not limited to occupancy, general management, maintenance, security, resident training, resident employment, social services and modernization priorities. The purpose of SMRA is to identify strategies to improve the quality of life for Housing Authority residents. They serve as advocates for residents and encourage improvements in maintenance and physical conditions, public safety, and support services for residents. The SMRA helps to plan, implement, monitor and evaluate the provision of services, and works with public and private agencies as advocates to obtain additional resources.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Neither PHA is considered a troubled agency.

**Discussion**



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Harford County estimates that we will serve, through our homeless continuum, in our efforts to reduce and end homelessness and chronic homelessness, through the following housing components: 1) Emergency Sheltering: 502 homeless persons will be provided approximately 23,000 bed nights; 2) Transitional Housing: 153 homeless persons will be provided approximately 21,500 bed nights; 3) Permanent and Permanent Supportive Housing: 168 homeless persons will be provided approximately 42,958 bed nights. Harford County has 33 overnight shelter beds available year round to the general population and 28 emergency shelter beds available for victims of domestic violence. Harford County provides additional emergency shelter or hotel bed nights during periods of freezing weather. Additionally, there are currently 99 transitional shelter beds. Non-Homeless Special Needs in conjunction with supportive services, provide a variety of housing options to assist seniors to age in place and assist the disabled to live as self-sufficiently and independently as possible within the community. In FY2017, Harford County will use CDBG funds to support a new emergency family shelter.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Harford County utilizes a centralized intake process and has designated the Harford Community Action Agency to coordinate and routinely screen for homelessness, assess emergency needs and refer clients to appropriate shelter facilities and prevention services. In addition, the county maintains funding by way of the PATH (Projects for Assistance in Transition from Homelessness) Program and Healthcare for the Homeless to provide outreach and case management to individuals experiencing homelessness where they are located, including encampments, soup kitchens and any other location where they may be found, including the existing shelter where services are routinely offered. An encampment committee has been established with members from the local and State law enforcement, State Highway Administration, Office of Mental Health and Housing and Community Development to identify encampments and activate the outreach workers on an as needed basis to provide outreach and engagement to those individuals.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Harford County has continued to maintain funding for the operational support of homeless emergency shelters and transitional housing programs for families as well as wrap-around services to continue to assist in stabilizing vulnerable individuals and families through Harford County's budget. Harford County provided over \$500,000 in local grants and in kind services to emergency shelters and transitional housing needs this year. Including funding from Federal, State and local grants 1,132 individuals were

provided with 41,570 bednights from July 1 2014-June 30, 2015.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

To address the complex issues contributing to homelessness in our community, the Harford County Continuum of Care (CoC) promotes a community wide commitment to the goal of ending homelessness. The established CoC governing body is the Harford County Continuum of Care Steering Committee. A specific responsibility of the CoC is to effectively coordinate and manage federal resources provided through the HUD McKinney-Vento Program, and fulfill the responsibilities assigned to continuums of care under Title 24, Part 578 of the Code of Federal Regulations. Additionally the CoC will satisfy all other legal requirements necessary to secure maximum funding under relevant state and federal programs. The Continuum operates under this Governance Charter and through Policies, Procedures, and Standards, which have been developed in consultation with the Steering Committee, the HMIS Lead, and the Harford County Department of Housing and Community Development.

Within the CoC, a multi-faceted network of programs and support services exist to prevent homelessness and coordinate care for individuals and families experiencing homelessness to obtain permanent housing and work towards self-sufficiency as quickly as possible. These programs include permanent supportive housing for adults, families with children and chronically homeless adults. Case management services are provided to assist in gaining the skills and resources needed to prevent future homelessness. Alliance, Inc. receives funding for Supportive Services for Veteran Families (SSVF) that assist very low income veteran families residing in or transitioning to permanent housing. Housing Choice vouchers and VASH are other resources that are available to qualifying individuals and families in the community.

It is the vision of Harford County to develop more affordable, permanent housing for individuals and families. The Harford Roundtable is the vehicle for convening the membership of the CoC to encourage and assist in developing and implementing a range of housing and services.

The CoC has adopted the Housing First model which is an approach to ending homelessness that centers on providing people experiencing homelessness with housing as quickly as possible and then providing services as needed. The vast majority of homeless individuals and families fall into homelessness after a housing or personal crisis that led them to seek help from the homeless assistance system. For these families and individuals, the Housing First approach is ideal, as it provides them with assistance to find permanent housing quickly and without conditions.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

To help individuals and families avoid homelessness, Harford County will maintain funding for programs that provide emergency financial assistance for eviction prevention and utility turn-offs. Harford County's publically funded institutions and patient care facilities have processes to avoid individuals being discharged into homelessness.

The Harford County Department of Social Services has established guidelines and resources to assist in the youth in transitioning from foster care to independence. DSS holds Family Involvement Meetings (FIM) prior to youth turning age 21. The purpose is to assist the youth transition into permanent placement: such as family, psychiatric residential rehabilitation, and developmental disabilities placement. Children in foster care over the age of fourteen are eligible to participate in the Independent Living Program, in which they develop individualized goals and plans to achieve successful departure from foster care. Services and supports are available to youth in foster care until 21 years of age.

Harford County received a federal grant to develop a Health Care for Homeless Program with Upper Chesapeake Hospital and the Harford County Health Department. The program provides case management and care coordination to secure food, shelter, clothing and other emergency assistance while establishing a trusting relationship and gradually engaging the client into comprehensive services. Temporary placement in motels is available to individuals who are unable to enter into an emergency shelter facility.

The Harford County Sheriff's Office is responsible for the oversight and operations of the local detention center. The Harford County Sheriff's Office/Detention Center utilizes the Inmate Policy/Handbook to address the Mandated Discharge Policy (ML04) for rules/regulations to govern community services and discharge planning. The Harford County Sheriff's Office leads a quarterly re-entry meeting with stakeholders to review resources, programming, referral processes, gaps, barriers, and jail and community needs.

Organizations such as Upper Bay Counseling and Alliance, Inc. provide case management services to the mental health population, both adults and youth. Alliance, Inc. operates a re-entry program in the local detention center, targeting individuals with severe mental illness who are being released into the community. These individuals are assisted in developing discharge plans that address not only mental health recovery but housing stability.

## **Discussion**

To address the complex issues contributing to homelessness in our community, Harford County provides a multi-faceted network of programs and support services that prevent homelessness as often as possible and coordinates care for homeless individuals and families so they may become self-sufficient as quickly as possible. An important component of the vision is to develop more affordable, permanent housing for individuals and families, especially those with disabilities. The Harford Roundtable does this through its own homeless continuum and by working on mainstream housing committees to encourage and assist in their affordable housing development plans. The Continuum of Care is a system in place to assist those people who are in need of services to prevent homelessness. These services include: prevention, outreach, emergency shelter, transitional housing, permanent supportive housing, permanent housing and supportive services.

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

An important component to the discussion of barriers to affordable housing is the analysis of impediments to housing choice. Impediments to fair housing choice may be acts that violate a law or acts or conditions that do not violate a law but preclude people with varying incomes from having equal access to decent, safe, and affordable housing. Fair housing choice is the ability of persons of similar income levels to have available to them the same housing choices regardless race, color, sex, religion, national origin, handicap or familial status. The Federal Fair Housing Act (enacted in 1968 and amended in 1974 and 1988) states it is unlawful for a person to discriminate on the basis of race, color, sex, religion, national origin, handicap or familial status. The Act prohibits discrimination against these protected classes in all residential housing, including residential sales and/or rentals, advertising, lending and insurance practices. Harford County, in cooperation with Baltimore City, and Anne Arundel, Baltimore, and Howard County contracted with a consultant to complete a regional and jurisdiction-specific Analysis of Impediments to Fair Housing (AI) which was accepted after a two month public comment period on February 1, 2012. The AI recommended seven goals to address the potential impediments to Fair Housing Choice.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Proposed Actions over the next year broken down under the related goals are: Goal 1: Increase access to County programs for persons with limited English proficiency. Continue working on the four-factor analysis of needs and language access plan according to HUD's Limited English Proficiency (LEP) guidance. A committee has been set-up with representatives from all county departments to complete this analysis and make recommendations. Continue contract for telephonic, on-site and document language translation services upon request. Goal 2: Ensure that members of the protected classes are represented on appointed volunteer boards. Amend applications of membership on volunteer boards to include a request for demographic information - all new board members will be asked to complete a form which allows for the gathering of this type of information for newcomers to the Board. Continue inclusive recruitment efforts ensuring board/commission vacancy information is shared with news outlets. Maintain a list of community stakeholders with which to share board/commission vacancy information. Goal 3: Continue to provide fair housing education, outreach, and testing services throughout the County. Harford County will continue to provide education and outreach on fair housing through multiple service entities: the Department of Housing and Community Development, Office of Human Relations, the Disabilities Coordinator and its selected fair housing service provider. Contract with fair housing services provider to perform test as needed, and respond to contacts and inquiries with regard to discrimination. Goal 4: Increase opportunities for homeownership throughout the

County. Provide funding to nonprofit and for-profit developers of affordable housing to create housing opportunities for the low-income, including members of the protected classes. Provide additional funding incentives for nonprofit and for-profit developers to create affordable housing units, both homebuyer and rental, in areas of opportunity and in non-impacted areas. Goal 5: Increase the supply of housing affordable to households below 80% Median Household Income (MHI), specifically in non-impacted neighborhoods. Continue to fund eligible Community Housing Development Organizations (CHDOs) with HOME program funds to create affordable housing opportunities. Continue to work with our CHDOs to leverage the HOME received to acquire, rehab and construct new homes while partnering with local lenders that offer homebuyer incentives to low to moderate income families. Preserve and improve the physical condition of existing subsidized housing, both publicly and privately owned. Preserve and improve the physical condition of existing ownership housing through emergency repair and accessibility upgrades. Goal 6: Amend policy and program documents to affirmatively further fair housing. Require all its sub-grantees to certify that they are furthering fair housing. Inform County municipalities and sub-grantees of their obligation to further fair housing. Require housing developers to utilize the Uniform Federal Accessibility Standards (UFAS) in construction which contain the latest accessibility requirements. Goal 7: Mitigate the extent to which mortgage loan denials and high-cost lending disproportionately affect minorities. Provide funding to community partner programs that assist low-income residents with credit counseling, credit repair, budgeting, foreclosure intervention and default counseling, home ownership classes and counseling. The Harford County Department of Housing and Community Department will provide homeownership counseling, pre-purchase counseling, mortgage default and delinquency, home equity conversion counseling, rental counseling and rent delinquency services.

## **Discussion**

As stated earlier in this Action Plan, finding decent affordable housing has always been a struggle for the poorest households. It is important to eliminate the practices, which place unlawful barriers on these households. The goal of fair housing is one in which a person's background does not arbitrarily restrict access. Harford County, Maryland is committed to affirmatively furthering fair housing and will continue to take meaningful actions to eliminate factors that impede fair housing.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

Harford County is committed to improving the lives of all citizens by building a strong economy, creating a skilled workforce, broadening the tax base through increasing homeownership, increasing the availability and accessibility of affordable housing opportunities, fostering excellence in education and providing community based services to underserved populations that promote economic opportunities. These initiatives expand opportunities and enable people of low-income to move out of poverty. Likewise, these initiatives seek to invest in human capital and create opportunities that increase wealth, equity and civic engagement. The County will continue its efforts to increase access to low and moderate income people to activities and services that increase economic opportunity, sustain a suitable living suitable living environment, and build long-term equity and wealth.

### **Actions planned to address obstacles to meeting underserved needs**

Harford Transit LINK provides public and specialized transportation services in Harford County. Services include ten (10) public bus routes operating Monday through Friday, as well as, curb-to-curb service for the elderly and persons under the age of 60 with disabilities or low income. Harford Transit LINK operates the fixed route bus system by primarily serving the County's population centers in Havre de Grace, Aberdeen, Bel Air, Edgewood, Joppa and into Cecil County and points in between by linking citizens with various destinations. Harford County is pursuing discussions with the Maryland Department of Transportation and neighboring counties on possible future transfer points to support post BRAC jobs. Bus transportation within the County enables those without access to automobile transportation to reach places of employment and educational opportunities that may lead to securing or improving employment.

### **Actions planned to foster and maintain affordable housing**

Harford County will continue to partner with and provide funding to nonprofit and for-profit developers of affordable housing to create housing opportunities for the low to moderate income throughout Harford County. To encourage development of affordable housing, Harford County will continue to preserve and improve the physical condition of existing ownership housing through emergency repair and accessibility upgrades. Additional funding incentives will be provided for nonprofit and for-profit developers to create affordable housing units, both homebuyer and rental, in areas of opportunity and in non-impacted areas. We will support in-fill development of new housing for low to moderate-income homeownership, identify opportunities for placing new housing opportunities on transportation corridors to take advantage of transit opportunities and job markets, promote and support first-time homeownership opportunities for traditionally underserved populations, promote accessible housing designs and upgrades to support persons with disabilities, and work to streamline development review, permitting and licensing to make it easier to develop property in Harford County.



## **Actions planned to reduce lead-based paint hazards**

Harford County recognizes that housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. For projects receiving CDBG and HOME Program funding to perform rehabilitation Harford County will require the following lead-based paint evaluation and hazard reduction, based upon the level of funding in the project: Evaluation and Hazard Reduction Requirements (24 CFR 35.930) (a) Paint testing. The grantee or participating jurisdiction shall either perform paint testing on the painted surfaces to be disturbed or replaced during rehabilitation activities, or presume that all these painted surfaces are coated with lead-based paint. (b) Residential property receiving an average of up to and including \$5,000 per unit in Federal rehabilitation assistance. Each grantee or participating jurisdiction shall: (1) Conduct paint testing or presume the presence of lead-based paint, in accordance with paragraph (a) of this section. If paint testing indicates that the painted surfaces are not coated with lead-based paint, safe work practices and clearance are not required.(2) Implement safe work practices during rehabilitation work in accordance with section 35.1350 and repair any paint that is disturbed.(3) After completion of any rehabilitation disturbing painted surfaces, perform a clearance examination of the worksite(s) in accordance with section 35.1340. Clearance is not required if rehabilitation did not disturb painted surfaces of a total area more than that set forth in section 35.1350(d). (c) Residential property receiving an average of more than \$5,000 and up to and including \$25,000 per unit in Federal rehabilitation assistance. Each grantee or participating jurisdiction shall:(1) Conduct paint testing or presume the presence of lead-based paint, in accordance with paragraph (a) of this section.(2) Perform a risk assessment in the dwelling units receiving Federal assistance, in common areas servicing those units, and exterior painted surfaces, in accordance with section 35.1320(b), before rehabilitation begins.(3) Perform interim controls in accordance with § 35.1330 of all lead-based paint hazards identified pursuant to paragraphs (c)(1) and (c)(2) of this section.(4) Implement safe work practices during rehabilitation work in accordance with section 35.1350 and repair any paint that is disturbed and is known or presumed to be lead-based paint. (d) Residential property receiving an average of more than \$25,000 per unit in Federal rehabilitation assistance. Each grantee or participating jurisdiction shall:(1) Conduct paint testing or presume the presence of lead-based paint in accordance with paragraph (a) of this section.(2) Perform a risk assessment in the dwelling units receiving Federal assistance and in associated common areas and exterior painted surfaces in accordance with section 35.1320(b) before rehabilitation begins.(3) Abate all lead-based paint hazards identified by the paint testing or risk assessment conducted pursuant to paragraphs (d)(1) and (d)(2) of this section, in accordance with section 35.1325, except that interim controls are acceptable on exterior surfaces that are not disturbed by rehabilitation and on paint-lead hazards that have an area smaller than the de minimis limits of section 35.1350(d). If abatement of a paint-lead hazard is required, it is necessary to abate only the surface area with hazardous conditions.(4) Implement safe work practices during rehabilitation work in accordance with section 35.1350 and repair any paint that is disturbed and is known or presumed to be lead-based paint.

## **Actions planned to reduce the number of poverty-level families**

Harford County recognizes that in order to raise families out of poverty the family members in the workforce must be skilled to a level which will allow for employment providing true living wages. The County will continue to focus its resources and efforts on developing a skilled and employable workforce as well as business incentives that encourage viable business start-up and relocation throughout Harford County. Efforts in place and on-going are: Continue support of the public elementary and secondary education system through FY2016. Provide support for Magnet Programs in local high schools: Aberdeen High School's Science and Math Academy; Edgewood High School Finance Academy; Joppatowne High School Homeland Security Pilot Program; North Harford High School Agricultural Science/Natural Resources Program; Bel Air High School Internal Biomedical Science Career program. Support higher education and workforce development programs. Support Harford Community College and the University Center which offers local student satellite locations for major colleges and universities who bring their degree program and staff. Support Susquehanna Workforce Network which operates two (2) centers located in Aberdeen and Bel Air which offer no cost career services. Provide continued support for economic development through Business Incentives such as fast track permitting, enterprise zone tax credits, workforce technical training grants, financial assistance and relocation services for new and resident business of all sizes. Continue support for Harford Transit bus services throughout the county to allow residents access to jobs. Encourage coordination between all modes of transportation to address gaps in services that exist in the county.

#### **Actions planned to develop institutional structure**

To help develop the institutional structure needed to carry out its housing and community development plan, Harford County funds its own Grant-In-Aid program, providing approximately \$826,217 in operating funds to local human service providers annually. This program matches and supplements federal and state dollars as well as private donations to non-profit agencies dealing with poverty issues. Each year this grant funding is made specifically to avoid duplication of services, encourage collaboration among agencies, and strategically plan the filling of gaps in services across the County, but especially in those neighborhood/areas of high concentration of poverty.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

Harford County provides approximately \$826,217 in local funding to human service providers. A requirement for receiving funds is participation in the local continuum of care process known as The Harford Roundtable. The Steering Committee, which provides oversight of the Harford Roundtable, is tasked with improving service coordination, bringing comprehensive solutions to complex client problems, and working to identify and eliminate service gaps. The group is comprised of representatives from the Department of Social Services, the Office on Mental Health/Core Service Agency (coordinates public mental health system), the Harford County Department of Community Services, the Harford County Department of Housing and Community Development, Harford County Health Department's Substance Abuse Treatment programs, local hospitals, domestic violence providers, the Harford County

Disabilities Commission, Harford County Courts, and other non-profit service providers. This is an on-going initiative which will continue to address the coordination efforts.

## **Discussion**

Harford County will continue to focus closely on the impact of the unemployment, foreclosures, and other economically driven stresses on our community in the coming year. We will give particular attention to the additional demands occurring for supportive resources that address the needs of low to moderate income citizens. This Action Plan provides a framework for how the Department of Housing and Community Development will work with Harford County's community stakeholders towards meeting the county's community development priorities, as well as HUD's overall goals.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

Harford County is pleased to be receiving \$932,877 in Community Development Block Grant (CDBG) funds and \$307,583 in HOME Investment Partnership Program (HOME) funds for fiscal year 2017. As shown in section AP-35 Projects, these funds will allow Harford County to continue to meet the needs of its low-moderate income individuals, families, and communities.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	34,166
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>34,166</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

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as follows:

Harford County has not received any other form of investment beyond its annual HOME allocation received as a participating jurisdiction.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Harford County uses the recapture provision for all homeowner projects funded under the HOME Program. Recapture may only be made if there are sufficient net proceeds. Buyers of homes assisted with HOME Program funds will be required to agree to repayment requirements. These provisions will be outlined in a Note and a Deed of Trust recorded within the Land Records of Harford County. The loan is non-interest bearing and repayment is deferred. The period of affordability is based upon the direct HOME subsidy provided to the homebuyer that enabled the homebuyer to purchase the unit. Harford County follows the required minimum affordability periods for HOME assisted homebuyer units under its recapture provision:

Total Direct Subsidy ("HOME Loan") = Period of Affordability

-Under \$15,000=5 Years

-Between \$15,000 and \$40,000=10 Years

-Over \$40,000=15 Years

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

When ownership of a HOME assisted property changes, Harford County ensures that the direct HOME subsidy invested is used to preserve affordable housing by exercising the recapture provision. The direct HOME subsidy is the amount of HOME assistance, including any program income, which enabled the homebuyer to purchase the unit. The direct subsidy includes down-payment, closing costs, interest subsidies, or other HOME assistance provided directly to the homebuyer. The direct subsidy also includes any assistance that reduced the purchase price from fair market value to an affordable price.

Harford County will reduce the amount of direct HOME subsidy to be recaptured on a pro-rata basis for the time the homeowner has owned and occupied the HOME assisted housing, measured against the appropriate affordability period. Recapture will only be made out of net proceeds.

The pro-rata share is determined by the following mathematical formula:

$$\text{HOME Loan/Affordability Period} = \text{Annual amount reduced from recapture clause.}$$

When the recapture requirements are triggered by a sale (voluntary or involuntary) of the HOME-assisted unit, and there are no net proceeds or the net proceeds are insufficient to repay the HOME Loan due, plus enable the homeowners to recover the amount of the homeowners down payment and any capital improvement investment made by the owners since purchase, Harford County, Maryland may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs.

The net proceeds may be divided proportionally as set forth in the following mathematical formulas:

$$\text{HOME X Net proceeds} = \text{HOME amount to be recaptured} / \text{HOME Investment} + \text{Homeowner Investment}$$

$$\text{Homeowner Investment X Net proceeds} = \text{amount to homeowner} / \text{HOME Investment} + \text{Homeowner Investment}$$

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Harford County does not plan to use HOME funds to refinance any existing debt secured by multifamily housing that has been rehabilitated with HOME funds.

## **Discussion**



## Attachments

## Grantee Unique Appendices



### 91.220(1)(2)(v) – HOME Program Eligible Applicant & Application Process

Harford County, Maryland uses HOME Investment Partnerships Program (HOME) to fund a wide range of activities directed to producing or maintaining affordable housing, both homes and rental housing. The HOME Program provides funding for projects which create or preserve decent affordable housing for low-to moderate-income persons in Harford County.

Private, nonprofit organizations with IRS 501(c)(3) status, and in some cases, for-profit entities may be eligible to receive funding under this programs. All proposed programs/projects must align with Harford County's priority needs and strategies defined in Harford County's Five Year Consolidated Plan for 2012-2016 and must meet the federal regulations. Funding awards for each fiscal year are made on a competitive basis subject to the availability of funding. The Public Notice of Application is run annually in The Aegis, the local newspaper, mid-December and then again early-January. The application is made available mid-January with the deadline one month later. The announcement is also emailed to all active members of the Harford Roundtable, our local Continuum of Care.

The application is made available online at <http://www.harfordcountymd.gov> under the Department of Housing and Community Development. Applicants that would like to receive a hard copy version of the application can contact the Department of Housing and Community Development to obtain one. Applications are also available in alternative format upon request as needed.



**MARYLAND'S NEW CENTER OF OPPORTUNITY**  
410.638.3045 | 410.879.2000 | TTY Maryland Relay 711 | [www.harfordcountymd.gov](http://www.harfordcountymd.gov)  
15 South Main Street, Suite 106, Bel Air, Maryland 21014  
THIS DOCUMENT IS AVAILABLE IN AN ALTERNATIVE FORMAT UPON REQUEST




## Grantee SF-424's and Certification(s)

OMB Number 4840-0004  
Expiration Date 07/31/2016

Application for Federal Assistance SF-424		
<div> <div> * 1. Type of Submission  <input type="checkbox"/> Preapplication  <input checked="" type="checkbox"/> Application  <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application  <input checked="" type="checkbox"/> New  <input type="checkbox"/> Continuation  <input type="checkbox"/> Revision </div> <div> * (If Revision, select appropriate (es) (es))  <input type="text"/>  * Other (Specify)  <input type="text"/> </div> </div>		
* 3. Date Received: <input type="text"/>		* 4. Applicant Identifier: <input type="text"/>
6a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Harford County, Maryland"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="526000839"/>		* c. Organizational DUNS: <input type="text" value="0694024280000"/>
d. Address:		
* Street: <input type="text" value="11 South Main Street"/>		
Street2: <input type="text"/>		
* City: <input type="text" value="Bel Air"/>		
County/Parish: <input type="text" value="Harford"/>		
* State: <input type="text" value="MD: Maryland"/>		
Province: <input type="text"/>		
* Country: <input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code: <input type="text" value="21034"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Housing/Community Development"/>		Division Name: <input type="text" value="Community Development"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Leonard"/>		
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Farrish"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Director"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="(410) 633-3045"/>		Fax Number: <input type="text" value="(410) 679-7148"/>
* Email: <input type="text" value="lfarrish@harfordcountymd.gov"/>		


<b>Application for Federal Assistance SF-424</b>		
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> 5: County Government		
<b>Type of Applicant 2: Select Applicant Type:</b> 		
<b>Type of Applicant 3: Select Applicant Type:</b> 		
<b>* Other (specify):</b> 		
<b>* 10. Name of Federal Agency:</b> U.S. Housing & Urban Development		
<b>11. Catalog of Federal Domestic Assistance Number:</b> 14-218 <b>CFDA Title:</b> Community Development Block Program		
<b>* 12. Funding Opportunity Number:</b> 		
<b>* Title:</b> 		
<b>13. Competition Identification Number:</b> Title 		
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>		
<b>* 15. Descriptive Title of Applicant's Project:</b> Community Development Block Grant Program		
Attach supporting documents as specified in agency instructions <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a Applicant <input type="text" value="2nd"/>	* b Program/Project <input type="text" value="2nd"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="932,877.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="34,166.00"/>
* g. TOTAL	<input type="text" value="967,043.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions	
Authorized Representative:	
Prefix: <input type="text" value="Hz."/>	* First Name: <input type="text" value="BARRY"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="GLASSCOEN"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Executive"/>	
* Telephone Number <input type="text" value="(410) 638-2350"/>	* Fax Number <input type="text" value="(410) 638-1387"/>
* Email: <input type="text" value="countyexecutive@hesfordcountymd.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="3/19/16"/>

Application for Federal Assistance SF-424			
<b>* 1. Type of Submission</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> <input type="text"/>		<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entry Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input type="text" value="Hartford County, Maryland"/>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="526000955"/>		<b>* c. Organizational OUNS:</b> <input type="text" value="0694824280800"/>	
<b>d. Address:</b>			
<b>* Street1:</b> <input type="text" value="15 South Main Street"/>			
<b>Street2:</b> <input type="text"/>			
<b>* City:</b> <input type="text" value="Bel Air"/>			
<b>County/Parish:</b> <input type="text" value="Hartford"/>			
<b>* State:</b> <input type="text" value="MD: Maryland"/>			
<b>Province:</b> <input type="text"/>			
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>			
<b>* Zip / Postal Code:</b> <input type="text" value="21014"/>			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input type="text" value="Housing/Community Development"/>		<b>Division Name:</b> <input type="text" value="Community Development"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> <input type="text" value="Mr."/>		<b>* First Name:</b> <input type="text" value="Leonard"/>	
<b>Middle Name:</b> <input type="text"/>			
<b>* Last Name:</b> <input type="text" value="Parrish"/>			
<b>Suffix:</b> <input type="text"/>			
<b>Title:</b> <input type="text" value="Director"/>			
<b>Organizational Affiliation:</b> <input type="text"/>			
<b>* Telephone Number:</b> <input type="text" value="(410) 638-3045"/>		<b>Fax Number:</b> <input type="text" value="(410) 879-7148"/>	
<b>* Email:</b> <input type="text" value="leparrish@hartfordcountymd.gov"/>			

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input checked="" type="text"/> County Government	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text"/> U.S. Housing & Urban Development	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text"/> 14-239	
<b>CFDA Title:</b> <input type="text"/> HOME Investment Partnership Program	
<b>* 12. Funding Opportunity Number:</b> <input type="text"/>	
<b>* Title:</b> <input type="text"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text"/> HOME Investment Partnership Program	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	



Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: 2nd	* b. Program/Project: 2nd
Attach an additional list of Program/Project Congressional Districts if needed:	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 07/31/2016	* b. End Date: 06/30/2017
18. Estimated Funding (\$):	
* a. Federal:	307,583.00
* b. Applicant:	
* c. State:	
* d. Local:	
* e. Other:	
* f. Program Income:	
* g. TOTAL:	307,583.00
19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internal site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: Mr.	* First Name: Barry
Middle Name:	
* Last Name: Glasman	
Suffix:	
* Title: County Executive	
* Telephone Number: (410) 638-3350	* Fax Number: (410) 638-3387
* Email: countyexecutive@barfordcountymd.gov	
* Signature of Authorized Representative: 	* Date Signed: 3-16-16



## CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- ☐ This certification does not apply.  
☒ This certification is applicable.

### NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

## Jurisdiction

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

3-18-16

Date

Barry Glassman

Name

County Executive

Title

220 S. Main Street

Address

Bel Air, MD 21014

City/State/Zip

(410) 638-3350

Telephone Number

## Jurisdiction

- ☐ This certification does not apply.  
☒ This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, 2015, 2016, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

### Jurisdiction

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



Signature/Authorized Official

3-18-16

Date

Barry Glassman

Name

County Executive

Title

220 S. Main Street

Address

Bel Air, MD 21014

City/State/Zip

(410) 638-3550

Telephone Number

Jurisdiction

- ☐ This certification does not apply.  
☒ This certification is applicable.

### Specific HOME Certifications

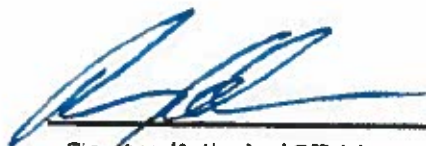
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

3-18-16

Date

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Telephone Number

